EDP Submission Instructions for 2017 Regional Conferences

Failure to follow these instructions will result in your EDP not being received and therefore your team will not be allowed to compete in a Regional Competition.

- EDP Deadline is 6 weeks before the day of the Competition
- EDP Document can be downloaded from the Chem-E-Car Rules Website. Please use this document to create your EDP.
- Please complete the EDP document (typed, not handwritten) and save as a PDF titled "University Name EDP"
- All supplemental information (Specifications, MSDS) should be saved in a separate PDF titled "University Name EDP Supplement"
- To submit your EDP, email each attachment one at a time to the email below that corresponds to your Regional.
- Only 1 document can be emailed at a time, and it must be an attachment, NOT in the body of the email.
- The size of each EDP file cannot exceed 80MB. If you have an EDP file larger than this size, email sarae@aiche.org to coordinate submission.
- The sender should receive an email notification from box.com that each file was uploaded successfully. If you do not see this email, <u>Please check your spam/ junk folder</u>. If you still cannot find the confirmation email, please email Sarah Ewing @ <u>sarae@aiche.org</u> to confirm that the EDP was received

<u>Procesa/ Colombia Regional Conference</u> <u>Deadline Friday February 3rd</u>

Email the EDP to the address: Procesa.ysnqj317vwp6gw2v@u.box.com

Mid Atlantic Regional Conference Deadline Friday February 10th

Email the EDP to the address: Mid_Atl.feytl7g0nl1r1210@u.box.com

Southwest Regional Conference Deadline Friday February 10th

Email the EDP to the address: Southwe.76dyl2qqvxqh2yc4@u.box.com

Northeast Regional Conference Deadline Friday February 10th

Email the EDP to the address: Northea.2n733fjirqf9card@u.box.com

Southern Regional Conference Deadline Friday February 17th

Email the EDP to the address: Souther.tmwavdot908qypod@u.box.com

Mid America Regional Conference Deadline Friday February 17th

Email the EDP to the address: Mid_Ame.s946s3zip3jpsndr@u.box.com

Rocky Mountain Regional Conference Deadline Friday February 17th

Email the EDP to the address: Rocky M.jx9s9j48mybyf0io@u.box.com

North Central Regional Conference Deadline Friday February 24th

Email the EDP to the address: North_C.j9xti7ekd7aeqxr7@u.box.com

Western Regional Conference Deadline Friday March 3rd

Email the EDP to the address: Western.eoz85rti53x6h2l0@u.box.com

Pacific Northwest Regional Conference Deadline Friday March 10th

Email the EDP to the address: Pacific.jp6w219lpvsdow4n@u.box.com