



## Team Project Plan

*2019 Annual Student Conference Competition – November 9-10, 2019*

<b>Date</b>	<b>Task</b>
May 2019	<ol style="list-style-type: none"> <li>1. Review Competition Official Rules + Safety Rules and begin construction and testing of Chem-E-Car.</li> <li>2. Remember each team member and faculty advisor must complete required Chem-E-Car Competition Safety Training Course. All certificates must be included in the EDP Supplement. Visit the webpage for instructions: <a href="http://www.aiche.org/chemecarsafety">www.aiche.org/chemecarsafety</a>.</li> </ol>
June 15, 2019	<ol style="list-style-type: none"> <li>1. Annual Student Conference Registration &amp; Hotel Block Information available on the webpage: <a href="http://www.aiche.org/asc">www.aiche.org/asc</a>. All Chem-E-Car participants must be registered for the AICHE Annual Student Conference.</li> </ol>
September 15, 2019	<ol style="list-style-type: none"> <li>1. \$200 Registration Fee Payment due to AICHE. <i>There will be an additional charge for teams requiring an electrical outlet at their table.</i></li> </ol>
October 1, 2019	<ol style="list-style-type: none"> <li>1. Chem-E-Car Spotlight Video due to AICHE. Visit <a href="http://www.aiche.org/chemecarasc19">www.aiche.org/chemecarasc19</a> for upload link.</li> <li>2. Chemical Order Due to AICHE.</li> </ol>
October 12, 2019	<ol style="list-style-type: none"> <li>1. EDP due to AICHE. Visit <a href="http://www.aiche.org/chemecarasc19">www.aiche.org/chemecarasc19</a> for upload link.</li> </ol>
November 9-10, 2019	<ol style="list-style-type: none"> <li>1. Bring a printed copy of EDP, EDP Supplement, EDP feedback and MOC Form <u>in a folder or binder</u>.</li> <li>2. Bring Poster, Chem-E-Car, special laboratory equipment and Personal Protection Equipment (PPE) for all team members. <i>Shared common laboratory supplies will be available for teams to use at the competition location. If your team requires any specialized equipment or will need equipment for the entire competition, please bring those items with you to the competition location.</i></li> </ol>