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**Job Safety Assessment Form**

**Chem-E-Car Competition**

**2018 Regional Competitions**

**University**:       **Vehicle Name:**

**JSA Author/Team Captain Name**:       **Team Captain Email:**

**Faculty Supervisor:**       **Supervisor Email:**

**Revision #**:       **Revision Date**:

**Car operation, hazards, and safety:** Describe your Chem-E-Car’s design, intended mode of operation (propulsion system), intended mode of control (stopping mechanism), and major hazards and their control. [Attach additional page(s) if necessary]

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| --- |
| Describe your car’s design: |
| Power source (propulsion system): |
| Stopping mechanism:      ` |
| Hazards inherent in design: |
| Safety measures: |
| Please list the major design changes for your car, and how it is different from the vehicle your School/Team used for last year’s competition (If your school did not compete in the Chem-E-Car Competition in the previous year, you can leave this section blank): |
| Expected Operating Conditions :  Temperature:  If your car generates pressure above 1 psig, please list the Maximum Operating Pressure (MOP) and the Maximum Allowable Working Pressure (MAWP): |

**Photos of Completed Vehicle:**

Please add a photo or photos of your vehicle after construction has been completed. These pictures must be current. The entire car must be visible in at least one picture. Remove the top to expose electrical controls if necessary. Multiple views of the car are encouraged. A drawing or AutoCAD document will NOT be accepted

**Request for Power Outlet at Competition Site:** If your team requires a power outlet at your table at the competition, please provide reasoning here. Please note that outlets requested to plug in laptops at your table will not be granted.

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**Certifications Page**

**2018 Regional Chem-E-Car Competition®**

**University**:       **Vehicle Name:**

**Primary Student Contact Name**:       **Email:**

**Faculty Supervisor:**       **Email:**

1. **Required Safety Training:**

Date and location of required Chem-E-Car safety training for faculty advisor:

Advisor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Safety Training Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Safety Training Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List below each student team member and the date and location of safety training:

Team Member Name Location Date

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1. **Faculty Certification:**

I certify that this student team has followed all of the safety and competition rules, has completed an engineering documentation package, has completed a safety review under my supervision or with an outside expert, and has at least ten hours of operating experience beyond the time required to design and assemble the car:

Faculty Advisor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Advisor Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_

Outside Expert Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Outside Expert Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_

1. **Student Certification:**

We certify that we have followed all of the safety and competition rules, have completed an engineering documentation package, have completed a safety review with our faculty supervisor or with an outside expert, and have at least ten hours of operating experience beyond the time required to design and assemble the car:

Team Member Signature Date

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**Safety and Rules Verification Form**

**Submission instructions: Teams must submit this form with their Regional EDP. Print off both pages, have team members and your advisor sign and then scan the document and include it with your EDP.**

**Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Chapter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Briefly describe the propulsion system (reaction/mechanism) of your vehicle.

2. Describe the reaction that your vehicle uses to stop at the designated finish line.

3. Provide a precise answer to the following question: If your vehicle is 3 m short of the designated finish line on the first run, what specific changes will your team make to the stopping reaction to correct the shortfall?

**Safety and Rules Verification Form   
Page 2**

**We, the undersigned team members, leaders and advisor of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (University) Chem-E-Car Competition team, do hereby verify that we have complied with all rules and safety requirements posted on the AIChE Chem-E-Car Competition® Web page. If we qualify (or our team is on the waiting list and are informed we are able) to compete at the Chem-E-Car Competition, we understand and agree that we will not be allowed to compete in the Chem-E-Car Competition if our completed EDP package is not resubmitted by the posted deadline.**

**Team Members:**

|  |  |  |
| --- | --- | --- |
| Printed Name | Signature | Date |
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Team Advisor:

|  |  |  |
| --- | --- | --- |
| Printed Name | Signature | Date |
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**Hazards Analysis**

This analysis is for your home institution, not the competition site. Please attach a floor diagram of the laboratory where you will be building and testing your vehicle on the following page. List the location of available safety equipment and spill response supplies on this diagram.

**Expected Operating Conditions:**

|  |  |
| --- | --- |
| **Temperature** | **Pressure** |
| Normal: | Normal: |
| Minimum: | Minimum: |
| Maximum: | Maximum: |

**Personal Protective Equipment (PPE):** Check all PPE worn during operation of this Chem-E-Car. Do not list these in the procedure section.

|  |  |  |  |
| --- | --- | --- | --- |
| Long Pants | Safety Glasses | Hard Hat | Apron |
| Long Sleeves | Splash Goggles | Insulated Gloves | Ear Protection |
| Non-porous Shoes | Face Shield | Chemical Gloves | Other: |

**Available Safety Equipment** – Provide the location of each item shown below at your home institution where your vehicle will be operated and tested. Show the location of this equipment on your provided floor plan. **Answer all questions**. If not available, type “NA” in the field.

|  |  |
| --- | --- |
| **Item** | **Location** |
| Fire Extinguisher: |  |
| Eyewash: |  |
| Safety Shower: |  |
| Telephone: |  |
| First Aid Kit: |  |
| Spill Containment |  |
| Other: |  |

**Spill Response Supplies** - Provide the location of each item shown below at your home institution where your vehicle will be operated and tested. Show the location of this equipment on the attached floor plan. **Answer all questions**. If not available, type “NA” in the field.

|  |  |
| --- | --- |
| **Item** | **Location** |
| Spill Kit: |  |
| Floor-Dri: |  |
| Spill Dikes: |  |
| Sodium Bicarbonate: |  |
| Drain Plugs: |  |
| Spill Pillows: |  |
| Mercury Spill Kit: |  |
| Other: |  |
| Other: |  |

**Hazards Analysis**

**Laboratory Floor Plan/Diagram:** Please insert a floor plan diagram of the laboratory where you will be building and testing your vehicle on this page. List the location of available safety equipment and spill response supplies from the previous page on this diagram.

**Hazards Analysis**

**Disallowed Activities:** The **activities listed below are not allowed** and will result in a multi-year disqualification of your university from ChemE car competition and possible fines.

|  |
| --- |
| **Item** |
| (a) Transport of chemicals in private, university or rental vehicles either to or from the competition. |
| (b) Chemicals storage in hotel rooms or other facilities not rated for chemical storage. Approved chemical storage will be provided at the host site. |
| (c) Testing of vehicle in hotel or dorm hallways, warehouses, or other facilities that are not designed for chemical handling. This includes your university and the competition site. |
| (d) Improper disposal of chemicals at the conclusion of the competition. All chemicals shipped to the competition site must be disposed of in a safe and environmental fashion following all local, state and national regulatory measures. Chemical disposal will normally be provided by the host site. |

**Disallowed Vehicles:** All of the items listed below are not allowed.

|  |  |
| --- | --- |
| **Item** | **Explanation** |
| (a) Flames and/or smoke | Both inside and outside the vehicle. See Chem-E car rules for using commercial internal combustion engines. **Note that NO SMOKE is allowed from any vehicle, including those using internal combustion engines.** |
| (b) Liquid Discharge | Liquid(s) may not be discharged under any operating conditions. |
| (c) Open and/or  improperly  secured containers | No open containers are allowed at the starting line or during the operation of your vehicle. All containers must have secure lids and must be secured to the vehicle. All containers brought to the starting line must have lids, be properly labeled, and proper personal protective equipment must be used. |
| (d) Pouring of chemicals at the starting line | All chemicals added at the starting line must be contained in secure syringes, and the syringes must be left on the vehicle. |
| (e) Regulated Chemicals | A number of chemicals are listed by OSHA as a special hazard. See list below. OSHA has a special regulation for each chemical. See [www.osha.gov](http://www.osha.gov) for details. |
| (f) Highly Reactive /  Unstable Chemicals | Any chemical, raw material, intermediate or product with an NFPA reactivity / instability rating of 4. |
| (g) Hydrogen peroxide | Hydrogen peroxide at concentrations greater than 30% are not allowed. |

**Regulated chemicals:** asbestos, coal tar pitch volatiles, 4-nitrobiphenyl, alpha-napthylamine,

methyl chloromethyl ether, 3,3'-dichlorobenzidine, bis-chloromethyl ether,

beta-naphthylamine, benzidine, 4-aminodiphenyl, ethyleneimine, beta-propiolactone,

2-acetylaminofluorene, 4-dimethylaminoazo-benezene, n-nitrosodimethylamine, vinyl chloride,

inorganic arsenic, benzene, 1,2-dibromo-3-chloropropane, acrylonitrile, ethylene oxide, formaldehyde, 4,4'-Methylenedianiline, 1,3-butadiene, methylene chloride.

**Hazards Analysis**

**Vehicle Primary Hazards Checklist:** Check the box in the left hand column if the hazards listed below exist on the vehicle. Then check the applicable means of control for each hazard.

|  |  |
| --- | --- |
| **Hazard**  **(check if present)** | **Control** |
| (a) Pressure | Anything greater than 1 psig. **Must meet all requirements below:**  Pressure gauge (must read to 2x max. operating pressure)  Emergency relief device set to no more than 1.1 times the max. operating pressure. Relief sizing calculations must be provided.  Emergency relief device in proper location.  Pressure certification – see Pressure Vessel Testing Protocol  Proper management system to prevent over or mis-charging.  All car components exposed to pressure must be certified to operate at that pressure. Provide manufacturer’s pressure specifications.  No **PVC, cPVC or polyethylene terephthalate (PETE or PET) plastics in pressure service**  **Must have measurements or calculations to prove maximum operating pressure. Max allowable pressure this year is 500 psig.**  **See ChemE car rules for more details on these requirements.** |
| (b) Toxicity | Any chemicals with an NFPA toxicity of 2 or greater.  Doubly contained and handled properly. |
| (c) Flammable | Any chemicals with an NFPA flammability rating of 2 or higher.  Doubly contained and handled properly |
| (d) Reactive | Any chemicals with an NFPA instability/reactivity rating of 2 or 3.  **Chemicals with a 4 rating are not allowed.**  Doubly contained and handled properly. |
| (e) Temperature | Any exposed surface greater than 150 deg. F or under 32 deg F.  Insulation or barrier to prevent contact. |
| (f) Electrical | Exposed wiring and electrically energized components are ignition, electrocution, and a shorting/fire hazard. Alligator clips and twisted wire connections are not allowed; use binding posts or banana plugs for a more secure connection.  Proper electrical insulation and connections provided. |
| (g) Mechanical | Any fast moving parts (meshing gears, belts or chains) that are pinch hazards.  Guards present and adequate. |
| (h) Oxygen | All components exposed to oxygen. These must be  certified for oxygen service.  thoroughly cleaned of contaminants as per instructions in rules.  not used previously for other types of service. |
| (i) Biohazards | No biohazards greater than biohazard level 1 either during the design, development, preparation or competition phases of your car. |

**Hazards Analysis**

**Additional Fabrication & Operation Hazard Detail Check List:** Check all hazards that are likely to be encountered during your Chem-Car construction and operation. List the major source(s) of the hazard and describe how the hazard(s) will be controlled. If both construction and hazard columns are checked in an individual row, then the hazards should be identified separately for both the construction and operation.

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| --- | --- | --- | --- | --- |
| **Hazard** | **Present During** | | **Control Method(s)1** | **PPE Required1** |
| **Construction?** | **Operation?** |
| Pressure |  |  |  |  |
| Toxicity |  |  |  |  |
| Flammability |  |  |  |  |
| Reactivity/Instability |  |  |  |  |
| Hot Surfaces/High Temp > 150 F (65 C) |  |  |  |  |
| Cold Surfaces/Low Temp < 32 F (0 C) |  |  |  |  |
| Electrical |  |  |  |  |
| Arc welding |  |  |  |  |
| Gas welding |  |  |  |  |
| Lathe |  |  |  |  |
| Milling machine |  |  |  |  |
| Handheld power tools |  |  |  |  |
| Drill press |  |  |  |  |
| Other mechanical  hazards |  |  |  |  |
| Paint spraying |  |  |  |  |
| Ionizing radiation |  |  |  |  |
| Laser radiation |  |  |  |  |
| Asphyxiates |  |  |  |  |
| Open flames |  |  |  |  |
| Potential Spills |  |  |  |  |
| Biohazards: |  |  |  |  |
| Other: |  |  |  |  |
| Other: |  |  |  |  |

**Chemical Information**

**Description of Chemistry/Chemical Reactions:** Provide details below on any chemical reaction(s) that occur in your system. Please show the reactants involved, the stoichiometry and the heat of reaction, if available. Also list side reactions and any other reactions that may impact safety.

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**Table 1:** Please list all chemicals, concentrations and quantities that will be shipped to competition site. This is so the Host can prepare to receive, store and transport your chemicals.

|  |  |  |  |
| --- | --- | --- | --- |
| **Chemical Name** | **Chemical State**  **(Solid, Liquid, Gas)** | **Concentration**  **(MUST include units!)** | **Amount To Be Sent To Competition Site** |
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**Note:**  Please include any special storage requests that the Host should be aware of, and how many boxes you expect to ship.

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**Table 2:** Please list all chemicals that you expect to generate and dispose of during the competition. This should be WASTE/USED chemicals only.

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| --- | --- | --- | --- |
| **Chemical Name** | **Concentration**  **(include units!)** | **Amount** | **Waste Classification (Acid, Base, Organic, Metal, Oxidizer, Other)** |
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**Table 3:** Please list any unused chemicals that you expect to have leftover after the competition is done. These will be donated to the Host University. These should NOT be waste/ used chemicals.

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| --- | --- | --- | --- |
| **Chemical Name** | **Chemical State**  **(Solid, Liquid, Gas)** | **Concentration**  **(MUST include units!)** | **Amount Expected to be Left Over** |
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**Chemical Hazards and Disposal**

**Chemical Properties and Hazards for ALL CHEMICALS, including reactants, intermediates and products.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Chemical Name** | **Physical State**  **(S, L, G)** | **NFPA Ratings\*** | | | | **Incompatible Chemicals**  List chemicals present within the laboratory, and any others that may come in contact. | **Flash Point**  **Temp.** | **Flammability Limits** | |
| **H** | **F** | **S** | **Sp.** | **LFL** | **UFL** |
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**\*NFPA Ratings: H** – Health, **F** – Flammability, **S** – Stability, **Sp.** – Special

**Chemical Toxicology, Regulation and Disposal:** List the same chemicals that appear above, in the same order.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Chemical Name** | **Toxicology** | | | **Hazardous**  **Waste Number** | **OSHA**  **Regulated?** | **Personal Protective Equipment**  **Specific to this Chemical** |
| **TWA** | **PEL** | **Other** |
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**Biohazards:** Provide details below on any biological hazards that may occur during the design, development, preparation or competition phases of your car. Please list the biological hazards, the biohazard level, and a description of how these agents will be safety handled.

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**Standard / Safe Operating Procedures Page**

Provide step-by-step details for each of the sections shown below. Identify the hazards, the control methods and the personal protective equipment (PPE) required. Provide adequate detail so that the reviewers of this document will have adequate understanding of your procedure to pass judgment on the safety of your vehicle.

The **Emergency Shutdown** section should have only one or two steps required to stop your vehicle and bring it to a safe state.

The **Start-Up Procedure** section should list all the steps required to prepare your chemicals and vehicle.

The **Run Time Procedure** should describe all steps to operate your vehicle at the competition starting line.

The **Shutdown Procedure** should describe the steps normally taken to shut down your vehicle at the end of your competitive run.

The **Cleanup / Waste Disposal** section should list all the steps required to clean your vehicle of all chemicals and proper chemical disposal.

|  |  |  |  |
| --- | --- | --- | --- |
| **Sequence of Steps** | **Potential Hazards** | **Procedure to Control Hazard** | **PPE or Equipment Required** |
| **Emergency Shutdown** |  |  |  |
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| **Start-up Procedure** |  |  |  |
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| **Run Time Procedure** |  |  |  |
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| **Shutdown Procedure** |  |  |  |
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| **Cleanup / Waste Disposal** |  |  |  |
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**Equipment List**

Please list every piece of equipment on the car. Please include all manufacturer’s specification documents or specifications for custom-built components in the EDP Supplement document.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Equipment** | **Manufacturer** | **Operating Limits: Temperature** | **Operating Limits: Pressure** | **Incompatible Materials?** |
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**Discharged Hydrogen Calculations**

If your car will include a small amount of hydrogen discharge, please use this space to provide calculations to prove to the reviewer that any discharged hydrogen is well below the Lower Flammable Limit (LFL)/Lower Explosive Limit (LEL) of hydrogen for the given volume of the reactor, chamber or fuel cell in which hydrogen is stored. If your car does not use use hydrogen, then this section should be left blank.

**Pressure Calculations**

For all cars with pressure greater than 1psig, please complete the following in this section. The textbook “Chemical Process Safety” by Crowl and Louvar can be used as reference. Please see Appendix A of the Safety Rules for full instructions on what is required for Pressure Testing. If your car does not generate pressure above 1 psig, you may leave this section blank.

:

* A quantitative design basis for pressure relieving load;
* Sizing calculations for a pressure relief device;
* Test procedure and results for a pressure relief.