
COBRA 2015 REFERENCE GUIDE

CONTENTS

- **Conference**
- **Getting there**
- **Useful Telephone Numbers**
- **Currency**
- **Time**
- **Electricity**
- **Sightseeing**
- **CODE OF CONDUCT**
- **Contacts**
- **more info**
- **Useful German Expressions**
- **Local Restaurants**

CONFERENCE

VENUE

The Conference will take place at the [Crowne Plaza Heidelberg City Centre](#), Kurfürsten-Anlage 1, 69115 Heidelberg, Germany. Book your room at the Conference rate by sending the completed [Reservation Form](#) to miriam.bruetsch@hdbge.crowneplaza.com. Book early as availability is limited.

PROGRAM

The COBRA 2015 Conference begins on Wednesday, September 16 at 13:15. Registration will open on Wednesday morning at 9:00. Please arrive ahead of time to register and pick up your badge and materials.

The full program can be viewed [online](#), can be found in the downloadable Program Books, and will be made available in hard copies and posted at the Registration Desk throughout the Conference.

REGISTRATION

Registration is open [online](#) and includes access to all technical and poster sessions, presentations, networking events, coffee breaks and two lunches, as detailed in the program. A ticketed dinner is planned for Conference attendees and guests on Thursday evening; tickets for this event can also be purchased through the registration link.

GETTING THERE

CAR

The A5 connects Heidelberg directly to [Frankfurt](#) and [Karlsruhe](#).

Parking: Parking in the hotel garage is available on an hourly basis or at 22 EUR/day.

Conference Address: Crowne Plaza Heidelberg City Centre, Kurfürsten-Anlage 1, 69115 Heidelberg, Germany

TAXI

You can call a local taxi via: **Taxi Zentrale** +49 (0) 6221 302030

TRAIN

Heidelberg Railway Station is 1 km from the Crowne Plaza Heidelberg City Centre hotel. For train travel times check the German Rail (Deutsche Bahn) website: http://www.bahn.de/p_en/view/index.shtml

AIRPORT TRANSPORT

The closest international airport is Frankfurt Airport (FRA), located about 80 km (50 mi) from Heidelberg.

PRIVATE TAXI AIRPORT TRANSFER

A&S Airportservice

To Frankfurt: starting from 70 EUR

Tel: +49 (0) 6229 93 08 55

Mobile: +49 (0) 172 74 48 85 6

www.as-airportservice.de, info@as-airportservice.de

PMJ Fahrservice

To Frankfurt: 110 EUR up to 3 Person

Tel: +49 (0) 6223 7399020,

Mobile: +49 (0) 163 7232348

www.pmj-fahrservice.de, info@pmj-fahrservice.de

FRANKFURT AIRPORT SHUTTLES

Lufthansa Shuttle service is available from the airport directly to the hotel almost every hour. The bus runs seven days a week between Terminal 1, Arrival Area, Hall B, Exit B4-5, Frankfurt International Airport and downtown Heidelberg Crowne Plaza Hotel, Kurfürstenanlage 1-3, Heidelberg (city centre).

You do not need to be a Lufthansa passenger in order to use this service. We recommend early booking in order to reserve a seat and to take advantage of the early booking discounts.

Shuttles cost 25 EUR one way; advance booking discounts are available.

Book at: <http://www.transcontinental-group.com/en/frankfurt-airport-shuttles>

Tel: +49 (0) 6152-97690-99 (Monday - Friday 7.00 – 18.00, Saturdays 8.00 – 13.00)

Email: info@frankfurt-airport-shuttles.de

TRAIN CONNECTION

Frankfurt Airport is a major railway stop. Select Frankfurt(Main)Flugh when booking [online](#).

USEFUL TELEPHONE NUMBERS

Below are the most **important emergency service phone numbers** for Heidelberg.

Police 110

Ambulance and fire 112

CURRENCY

Germany uses the Euro as their primary currency. Major credit cards are widely, but not always, accepted. Currency can be exchanged at the airport in your home country or upon arrival in Germany. You may also withdraw cash from a German ATM. It is recommended to check with your financial institution before you travel.

TIME

Germany operates on Central European time (CET), which means that the country is 6 hours ahead of Eastern Standard Time (EST) in the United States and 1 hour ahead of Greenwich Mean Time (GMT). Summer daylight saving time begins in Germany in April and ends in October. Always check if you are traveling during these periods, especially if you need to catch a plane.

ELECTRICITY

In most places the electricity is 220 volts AC (50 cycles). An adaptor and a plug that fits the German socket may be needed for your appliances/laptop.

SIGHTSEEING

A walking tour is planned for participants on Thursday, September 17.

A variety of activities in Heidelberg can be found on this website:

<http://www.heidelberg-marketing.com/>

CODE OF CONDUCT

AICHE VOLUNTEER AND MEETING ATTENDEE CONDUCT GUIDELINES

AIChE's volunteers are the core of the Institute and make all of its programs, conferences and educational efforts possible. These offerings provide excellent opportunities for AIChE members and meeting attendees to gain greater technical expertise, grow their networks, and enhance their careers. AIChE events provide engineers, scientists, and students a platform to present, discuss, publish and exhibit their discoveries and technical advances. At all times, volunteers and meeting attendees should act in accordance with AIChE's Code of Ethics, upholding and advancing the integrity, honor and dignity of the chemical engineering profession. AIChE's Board of Directors has developed these guidelines to foster a positive environment of trust, respect, open communications, and ethical behavior. These guidelines apply to meetings, conferences, workshops, courses and other events organized by AIChE or any of its entities and also to volunteers who conduct other business and affairs on behalf of AIChE.

Specifically:

- Volunteers and meeting attendees should understand and support AIChE's Code of Ethics.
- Volunteers and meeting attendees should contribute to a collegial, inclusive, positive and respectful environment for fellow volunteers and attendees, and other stakeholders, including AIChE staff.
- Volunteers and meeting attendees should avoid making inappropriate statements or taking inappropriate action based on race, gender, age, religion, ethnicity, nationality, sexual orientation, gender expression, gender identity, marital status, political affiliation, presence of disabilities, or educational background. We should show consistent respect for colleagues, regardless of discipline, employment status, and organizations for which they work, whether industry, academia, or government.
- Disruptive, harassing or other inappropriate statements or behavior toward other volunteers, members, and other stakeholders, including AIChE staff, is unacceptable.
- Volunteers and meeting attendees should obey all applicable laws and regulations of the relevant governmental authorities while volunteering or attending meetings. Volunteers and meeting attendees taking part in any AIChE event, including the Chem-E-Car Competition™, should also comply with all applicable safety guidelines.

CONTACTS

CONFERENCE OFFICER

If you have any further questions please contact the conference officer at the registration desk. There will be a member of the conference office at the registration desk at specified times during the conference.

ORGANIZERS

Questions pertaining to the conference can be directed to Lucy Alexander at lucya@aiche.org or to a staff member at the registration desk.

MORE INFO

All COBRA 2015 Conference information can be found at www.aiche.org/cobra

Please join our public [Facebook page](#) for updates and to connect with fellow participants. If you are looking to share a ride or accommodation, this may be a good place to look.

USEFUL GERMAN EXPRESSIONS

Hello	Hallo
Goodbye	Auf wiedersehen
Good morning	Guten Morgen
Good afternoon	Guten Tag
Good evening	Guten Abend
Good night	Gute Nacht
I'm sorry	Tut mir leid
Excuse me...	Entschuldigen Sie
How are you?	Wie gehts?
I'm fine thanks. And you?	Mir geht es gut , danke, und dir/Ihnen?
What is your name	Wie heisst du? Wie heissen Sie?
My name is	Ich heisse
Do you speak English	Sprechen sie Englisch?
I don't understand	Ich verstehe nicht
Please speak more slowly	Können sie bitte langsamer sprechen
Thank you	Dankeschön
Where is the toilet?	Wo ist die Toilette?
Please call me a taxi	Bitte rufen sie mir ein Taxi
How do I get to....?	Wie komme ich zum/zur.....?
A beer/two beers please	Ein Bier/zwei Bier bitte
A glass of red/white wine please	Ein Glas Rot/Weisswein bitte
The menu, please	Die Speisekarte, bitte
Is there a local speciality?	Gibt es eine Spezialität aus dieser Gegend?
I'm Vegetarian	Ich bin Vegetarier
It was delicious	Es war hervorragend
The bill, please	Die Rechnung, bitte
I have a headache	Ich habe Kopfschmerzen
I have a sore throat	Ich habe Halsschmerzen
My stomach hurts	Ich habe Magenschmerzen
I'm allergic to	Ich bin allergisch gegen
I need a doctor who speaks English	Gibt es einen Arzt, der Englisch spricht?

LOCAL RESTAURANTS

The Crown Plaza is centrally located and is within walking distance to many restaurants, cafes and bars. In addition to the hotel's own restaurant, some local ones are listed below. There are several more places in 'Hauptstrasse', which are further away but offer more choices.

1. Exotica

€ Salad, Juice Bars & Smoothies, Vegetarian
Rohrbacherstr. 8
Phone +49 6221 168960

2. Zafferano

€€ Italian, Breakfast & Brunch
Poststr. 34
Phone +49 6221 8730094

3. Sakura Sushibar

€€€ Sushi Bars, Japanese
Bergheimer Str. 7
Phone +49 6221 656256

4. Pizza Charisma

€ Pizza, Kebab
Bergheimer Str. 59
Phone +49 6221 6533377

5. Darwisch

€€€ German
Rohrbacher Str. 22
Phone +49 6221 619333

6. Thai Restaurant Thanaphon

€€ Thai
Bahnhofstr. 19
Phone +49 6221 181008

7. Krokodil

€€ Hotels, Restaurants
Kleinschmidtstr. 12
Phone +49 6221 7392970

8. Ristorante Da Vinci

€€€ Pizza, Italian
Bahnhofstr. 29
Phone +49 6221 28660

9. Red - die grüne Küche

€€€ Vegan, Vegetarian
Poststr. 42
Phone +49 6221 9145206

10. Mildner's Cafe

€€ Cafes
Bergheimer Str. 81
Phone +49 6221 7259703

11. Urban Kitchen

Poststraße 36/5

12. Cafe Rossi

Rohrbacher Str. 4

