



## FOUR WAYS TO PRE-REGISTER

### ONLINE

[www.aiche.org/ammonia](http://www.aiche.org/ammonia)

(Note: This is for attendee registration only. Hotel registrations must be made directly with the hotel.)

### BY MAIL

**Check:** Checks should be made payable to AIChE® in one of the following forms:

- Check drawn on U.S. bank
- International Money Order
- Bank Draft on a foreign bank with a New York City branch

**Credit Card:** VISA, MasterCard, American Express, Diners Club and Discover

Return the form with the appropriate payment to:

**AIChE • P.O. Box 4429, Danbury, CT 06813**

### BY FAX

Fax this form to Customer Service at +1-203-775-5177.

**Be sure to include your credit card information.**

**Please note that full payment of fees must be included with the registration form.**

### BY PHONE

AIChE Customer Service Center:

1-800-242-4363 or +1-203-702-7660 (outside U.S.).

9 AM – 5 PM Eastern Time, Monday - Friday.

**Be sure to have your credit card information ready.**

**For visa information, visit: [www.aiche.org/visa-procedures](http://www.aiche.org/visa-procedures)**

### Cancellation Policy/Substitution Policy

Cancellations received in writing at AIChE no later than Friday, August 9, 2019, will receive a full refund less a \$50.00 (USD) processing charge. After this date, no refunds will be given. If you register but are unable to attend, AIChE will accept a substitute with a \$50.00 (USD) processing charge.

### 2019 Proceedings with USB

The technical Manual is now included with all registrations. It contains the 2019 Ammonia Symposium Bound Manual and USB, both available at the conference.

### Hotel Accommodations

Via Telephone: Guests may make/change/cancel reservations by calling 1-888-421-1442 or 1-415-788-1234 and refer to Event name, Ammonia Symposium or Ammonia Conference.

<https://www.aiche.org/conferences/annual-safety-ammonia-plants-and-related-facilities-symposium/2019/hotel-information>

**Add AIChE Membership through 2019 to Your Ammonia Symposium Registration and Save Up to \$150.**

**I want to join and get all the benefits of AIChE Membership, including conference discounts.**

### INSTITUTE DUES CHART

(Membership through 12/31/2019)

Year of B.S. Graduation	Dues/year
Before 2015	\$199
2015	\$150
2016	\$100
2017	\$50
2018, 2019	\$0
Graduate Students	\$50
Unemployed	\$50
Postdoctorate Researcher	\$75

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name/Family Name \_\_\_\_\_ Nickname/Common Name for Badge \_\_\_\_\_

Company Name \_\_\_\_\_ Job Title \_\_\_\_\_

Address is \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_ AIChE Membership # \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_ Country/Country Code \_\_\_\_\_

Email \_\_\_\_\_ @ \_\_\_\_\_ Telephone \_\_\_\_\_ Fax \_\_\_\_\_

## REGISTRATION FEES – Prices quoted are in U.S. Dollars

(Includes the Proceedings USB)

	EARLY Postmarked thru July 29	STANDARD Postmarked thru Sept. 6	ONSITE
<b>Member</b>	\$655	\$710	\$750
<b>Non-member</b>	\$805	\$855	\$900

## ONSITE REGISTRATION HOURS AND BADGE PICKUP

DATE	TIME	LOCATION
Sunday, September 8	1200 – 1700	Market Street Foyer - Street Level
Monday, September 9	0700 – 1600	Market Street Foyer - Street Level
Tuesday, September 10	0730 – 1200	Market Street Foyer - Street Level
Wednesday, September 11	0730 – 1200	Market Street Foyer - Street Level
Thursday, September 12	0730 – 1100	FMarket Street Foyer - Street Level

**You may pick up your badge and registration materials onsite, at the Meeting Registration Area — Market Street Foyer - Street Level**

## SUMMARY OF CHARGES

<b>AIChE Membership:</b>	\$ _____
<b>Registration Fee:</b>	\$ _____
<b>TOTAL PAYMENT ENCLOSED:</b>	\$ _____

## PAYMENT INFORMATION – Please Print Clearly

American Express    MasterCard    Visa  
Diners Club    Discover    Check or Money Order (enclosed)

Cardholder's Name \_\_\_\_\_

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_