



Course Title: Project Management for Chemical Engineers

Course ID:	Course Type:
CH138	Instructor-led (classroom) Course
http://www.aiche.org/ch138	

Course Schedule

Day One

8:00 – 8:30	Registration
8:30 – 8:45	Introduction to Project Management (Definitions, Process Groups)
8:45 – 10:00	Charters, Identifying Stakeholders, Project Communication
10:00 – 10:15	Morning Break
10:15 – Noon	Planning (Project Plans)
Noon – 1:00	Lunch Break
1:00 – 3:00	Controlling/Monitoring (Cost Control, Statusing and Reporting)
3:00 – 3:15	Afternoon Break
3:15 – 4:30	Initiating, Planning and Monitoring processes-how can I improve?
4:30 – 5:00	History of Project Management in the United States; The State of Project Management in the world today

Day Two

8:30 – 10:00	Executing (Scope Management, Meeting Management, Conflict Management, Contract Administration)
10:00 – 10:15	Morning Break
10:15 – Noon	Closeout (Documentation, Lessons Learned)
Noon – 1:00	Lunch Break
1:00 – 3:00	Leadership (Characteristics of Successful Projects and Project Managers)
3:00 – 3:15	Afternoon Break
3:15 – 4:00	Executing and Closeout processes-how can I improve?
4:00 – 5:00	Evolving Project Management topics-Requirement Management and Business Analysis