

SUBJECT: New Management Division Service Award

Dear Management Division Colleague,

AIChE 's Management Division is pleased to announce that the Division has approved a new award to recognize those members who have distinguished themselves during their career through performance of valuable volunteer service to the Division.

A description of the award is provided in the box below. The award is intended to be presented at AIChE's Spring Meeting and funding will be provided as needed to ensure the recipient's attendance. Generally the nominations for the award should be received by November 1 of the preceding year but an exception will be made for 2017 in order to try to have the inaugural award presentation at the Spring 2017 Meeting in late March. However, any nomination would need to be received by February 15, 2017 to be considered this year. Nominations received after February 15, 2017 will be considered for the 2018 Award.

Nominations should be submitted electronically to George Newcomb at geonewcomb@gmail.com .

Mark Swientoniewski
Chair, AIChE Management Division

Management Division Service Award

This award recognizes outstanding service to the AIChE Management Division by a member of the Division. The candidate must have participated in a variety of division activities and demonstrated outstanding leadership over an extended period of time. The award can be made as often as judged appropriate by the Division Board, although generally no more than once annually. The recipient must have a considerable record of leadership and service.

The recipient will receive a plaque and permanent recognition on the division's website and be duly honored and recognized at a division dinner to be held at either the Spring or Annual Meeting.

Expenses appropriate (but generally less than US\$1,000) to allow for participation of the recipient at the meeting to receive the award will be made available as required.

Procedure for submission of nominations

1. Nominations can be made by any Division Member.
2. Nominations should contain a succinct statement of nominee's service and may also include such supporting material as deemed necessary. You may request the nomination form by writing to George Newcomb at geonewcomb@gmail.com.
3. Nominations should be accompanied by supporting letters from as many as three co-sponsors.