



## ProjectConnect Grant Recipient Summary Report

All Sections receiving grants are required to file a Summary Report, detailing how the grant was spent and the results of the event(s) supported by the cash grant. **Your Section will not be eligible for a future grant if you do not submit this report.**

**Deadline: Please submit this form within 6 weeks of your event.**

Section Name: \_\_\_\_\_

Grant Amount: \_\_\_\_\_

Date of Event(s): \_\_\_\_\_

Program Summary:

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Was the program organized in conjunction with another society or AIChE group? If so, which organization(s)?

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Did your Section have previous experience implementing this kind of program?

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Did you introduce new activities? If so, what kind?

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What were the benefits of this program to young professionals, students and/or recent graduates?

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Did your Section gain any new members from the event?

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How many AIChE volunteers were required to run the event? \_\_\_\_\_

How did you promote the activity? Please indicate to whom and how far in advance of the event the promotion took place.

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Was there any media coverage after the event? \_\_\_\_\_

What was the total cost of the event? If it was more or less than the amount of the grant, please describe how the Section funded the rest of the event or used the remaining money.

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How many attendees were there, and what was the breakdown of young professionals, students and/or recent grads, to other Section members?

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Did the event meet the Section's expectations?

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Is your Section interested in planning a similar event in the near future? If so, will you need additional funds?

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return this form to:**  
**Membership Dept.**  
**AIChE, 3 Park Avenue**  
**New York, NY 10016-5991**  
**Fax: (646) 495-1503 - Phone: (646) 495-1331**