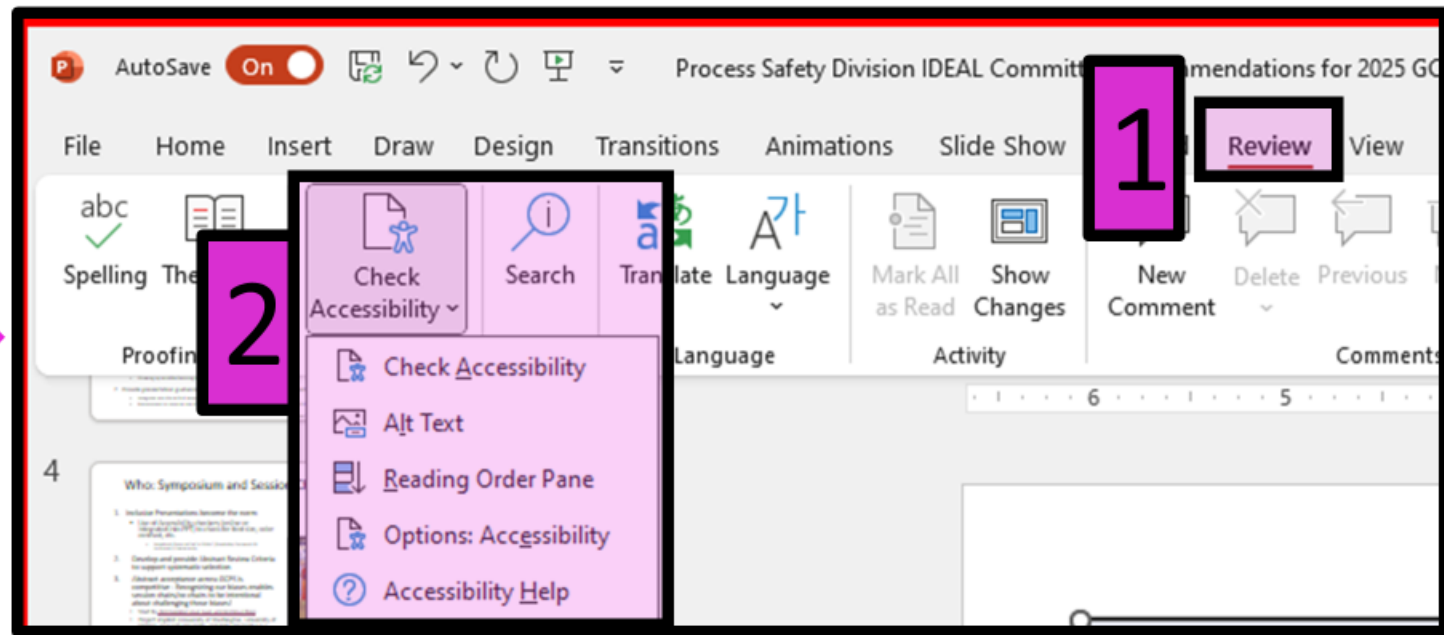


How to make your presentations more accessible?

Microsoft PowerPoint has built-in Accessibility Feature!



Accessibility Best Practices: [Microsoft Powerpoint : CTT Accessibility/UDL Resource \(unl.edu\)](https://ctt.unl.edu/udlresource/microsoft-powerpoint/)

What to Fix	Why Fix It	How to Fix It
Use the accessibility checker	The accessibility checker helps indicate common accessibility issues and provide guidance on how to fix.	Turn on the accessibility checker whether you are editing slides or creating a new one.
Use slide titles that are unique and descriptive	Titles on slides help all learners know what content is on the slide and screen readers use slide titles to help learners with quickly navigating the PowerPoint.	Title each slide differently allowing screen readers to quickly navigate to the desired slide.
Select high-contrast colors	All learners will have an easier time perceiving slide content.	Use colors that provide high contrast (i.e., dark font on a light background). Avoid using color as the sole means of emphasis on the slide (e.g., red font to indicate the content is important).
Organize and structure tables properly	Tables should only be used for data in a grid or matrix or as a way to make important associations between information.	Adjust the table's properties so that a screen reader can navigate and read the table.
Ensure embedded videos have captions	Captions provide an alternative to auditory elements a presentation which increases access and comprehension for many learners.	Create and/or enable closed captions for videos embedded directly into the PowerPoint slide.