

**Fellows Council Virtual Meeting, NOVEMBER 27, 2023**  
**09:30 AM Pacific/10:30 AM Mountain/11:30 AM Central/12:30 PM Eastern**  
**MEETING MINUTES**

Attendance:

FC Members Attending Fellows Council Meeting at 2023 Annual Meeting – Orlando, FL. – 11/07/23:

1. Annette Johnston
2. Anthony Fregosi
3. Harold Conner
4. Fernando J. Aguirre
5. Jessica Winter
6. Robert Ofoli
7. Mark Swientoniewski

“Guests”

Lisa Lanzkowsky  
Jim Hill  
Dan Lambert

No attendance for the virtual call was possible – too many on the call to “capture”.

**Action Items**

1. Meeting Minutes Approval – LM
  - a. October 2023 FC Meeting Minutes – Approved
2. IDEAL Moment – LM
  - a. LGBTQ+ Allies Event at Annual – Given attendance – AIChE members are in full support of the IDEAL Community
3. Annual Meeting Update – GG
  - a. Registration numbers.
  - b. Fellows Activities
  - c. GG – ECC (formally YPC) Christine Parrish, Victoria Muir and Kanjakha Pal were invited to attend the Breakfast.

- d. 96 are currently scheduled to attend. Fellow's video of new Fellows was shown. Videos have been posted on the Fellows Website

#### 4. Fellows Newsletter - AF

- a. 2023 Q4 Newsletter submission deadline is December 15<sup>th</sup>

#### 5. On Going Activities for 2023

##### a. Student Programs

- Number of Fellows participating at Student Regionals.
- GG – Regions can be asked to “track” the number of Fellow's who participated.
- FA – Receiving Requests for List of 2024 Student Regionals. GG – Dates are being set as the Regions Reply to Staff.
- Student Counts that used the design problem.
  1. 23 Teams, 3 Individuals and 4 students/team. This is “on par” with past years.

##### b. Speakers Corner

- Article will be put in the newsletter regarding Speakers.
- FA - Appeared in Q3 Newsletter.
- LM – Working on Southwest Texas “Panel”.

##### c. Fellows Engagement

- Beginning in 2024, AIChE members will be asked to provide demographics when they renew their memberships. This information will help Fellow Council understand the demographics of the Fellows.
- Fellow Engagement Interest
  1. Presently working from survey of Fellows that had attended the Fellows meeting at the 2022 Annual meeting (a year ago). Each Fellow that volunteered will each receive an email connecting them with the appropriate contacts. FC will also contact leads from relevant committees in order to connect them to the Fellows who volunteered.
  2. DS – emails have been drafted. Need help to identify the contacts to various committees. Maybe staff can help after the 2023 Annual Meeting. Once drafts are complete, FC members will help send out the emails and work with Fellow volunteers.
  3. Engaged Fellows don't need additional help. Would want to only reach out to those Fellow's not engaged

who want to be. This distinction should be included in any future interest surveys.

4. Trying to reach 2 groups – those who have “dropped” off being engaged and those who would like to become engaged “as a Fellow”.
5. Fellows Survey (Engagement Interest)
  - a. Survey to be sent out next week and also QR code at the Fellows Breakfast.
  - b. Being formatted and preparing to circulate.
6. AIChE Foundation Presentation
  - Fellows council vote was taken at the 2024 Annual Meeting to continue to solicit funds until the establishment goal is met (\$50,000), 2% yearly earnings would be available for programs identified to focus funds on – Subject to change as Fellows elect.
  - The K-12 Program (based on the “Ohio State Model”) was selected as the program the Fellows Endowment would support following meeting the 50K establishment goal.
    1. Natalie Krause attended the Fellows Breakfast on 11/7. Natalie is here with us today to explain our plans to “market” the process to reach the establishment target of 50K by end of the 1<sup>st</sup> Q 2024.

## 7. Science History Institute

- a. SHI Task Force Report – Gayle Gibson to Present Report from Fellows AIChE/SHI Collaboration Task Force Meeting Recently Held
- b. “SHI Fellow’s” recently met to discuss future SHI Projects (Multi-Year Work). - JO
- c. Workshop December 6th regarding plastics “circularity”.
- d. Students who participated in recent design problem invited to give a presentation.
- e. Submit an article to CEP.
- f. Content under development.
- g. Lot of history around Oak Ridge Lab regarding Manhattan project – HC/Gayle working on gathering this history.
- h. SHI does not have resources to take oral histories – we would need to develop a means to help in this regard. (AIChE through the Foundation may be a way to help in this regard).

## 8. “Save the Books”

- a. Donate books to Nigeria Project.
- b. LB – Will any “special” books (historical, etc.) be held back?

**9. Fellows Council Governance – Annette Johnston – Report on Fellows Council Elections (Chair/Vice-Chair, New FC Members)**

- a. Review of 2024 Council Membership Requirements. – This item is related to the fall ballot.
- b. New FC members? List of Breakfast attendees for 2021-23
- c. Fall Ballot of New Members & Officers (Chair, Vice-Chair, Secretary)
- d. Bylaws “review team” (LD, DS, LB).

10. New Business –

Supporting documentation sent to FC members – Anthony

- 1. October 2023 FC Meeting Minutes
- 2. November 2023 FC Virtual Meeting Agenda
- 3. November 2023 Annual FC Meeting Minutes

Submitted by: Anthony Fregosi, 2023 Fellows Council Secretary