

## Fellows Council Virtual Meeting, OCTOBER 23, 2023

09:30 AM Pacific/10:30 AM Mountain/11:30 AM Central/12:30 PM Eastern

### MEETING MINTUES

Attendance: Gina Gatto (GG), Fernando Aguirre (FA), Harold Conner (HC), Anthony Fregosi (AF), Annette Johnston (AJ), Ahmed Khogeer (AK), John O'Connell (JO), Robert Ofoli (RO), Nicholas Urbanski (NU), Lori McDowell (LM), Diane Spencer (DS), Laura Dietsche (LD), Linda Bergeron (LB), Mark Swientoniewski (MS)

#### Action Items

1. Meeting Minutes Approval – LM
  - a. September 2023 FC Meeting Minutes – Approved.
2. IDEAL Moment – LM
  - a. LGBTQ+ Allies Event at Annual – Open to all.
    - Tuesday @ 3:00 pm
    - 4 – 6 Topics to be “available” for discussion.
3. Annual Meeting Update – GG
  - a. Registration has opened.
  - b. Fellows Activities
    - The next “In-Person” Fellows Breakfast will be at the Annual Meeting on November 5<sup>th</sup> – 10<sup>th</sup> in Orlando, FL. on Tuesday (11/7), and will include Fellow networking activity
    - Virtual Fellows Meeting following Annual on Monday 11/27 @ 11:30 am CST following Thanksgiving.
  - c. GG – Will invite Christine Parrish, Victoria Muir and Kanjakha Pal (YP Officers) to the Breakfast.
  - d. 96 are currently scheduled to attend. Fellow’s video of new Fellows has been completed.
4. Fellows Newsletter - AF
  - a. 2023 Q4 Newsletter submission deadline is December 15<sup>th</sup>

## 5. On Going Activities for 2023

### a. Student Programs

- Number of Fellows participating at Student Regionals.
- GG – Regions can be asked to “track” the number of Fellow’s who participated.
- FA – Receiving Requests for List of 2024 Student Regionals. GG – Dates are being set as the Regions Reply to Staff.
- Student Counts that used the design problem.
  1. 23 Teams, 3 Individuals and 4 students/team. This is “on par” with past years.

### b. Speakers Corner

- Article will be put in the newsletter regarding Speakers.
- FA - Appeared in Q3 Newsletter.
- LM – Working on Southwest Texas “Panel”.

### c. Fellows Engagement

- Beginning in 2024, AIChE members will be asked to provide demographics when they renew their memberships. This information will help Fellow Council understand the demographics of the Fellows.
- Fellow Engagement Interest
  1. Presently working from survey of Fellows that had attended the Fellows meeting at the 2022 Annual meeting (a year ago). Each Fellow that volunteered will each receive an email connecting them with the appropriate contacts. FC will also contact leads from relevant committees in order to connect them to the Fellows who volunteered.
  2. DS – emails have been drafted. Need help to identify the contacts to various committees. Maybe staff can help after the 2023 Annual Meeting. Once drafts are complete, FC members will help send out the emails and work with Fellow volunteers.
  3. Engaged Fellows don’t need additional help. Would want to only reach out to those Fellow’s not engaged who want to be. This distinction should be included in any future interest surveys.
  4. Trying to reach 2 groups – those who have “dropped” off being engaged and those who would like to become engaged “as a Fellow”.
  5. Fellows Survey (Engagement Interest)
    - a. Survey to be sent out next week and also QR code at the Fellows Breakfast.
    - b. Being formatted and preparing to circulate.

## 6. AIChE Foundation Presentation

a. Fund raising is currently "paused". Options to Consider moving forward:

- Continue to solicit funds until the establishment goal is met (\$50,000), 5% yearly earnings would be available for 2 programs identified to focus funds on – Subject to change as Fellows elect.
- Two Projects under Consideration Are:
  1. Mentor program having Fellows serve as Mentors and "35 under 35 award winners" as the original mentees. Program can be expanded if successful
  2. K-12 Program similar to the Ohio State one that was supported by a donation, where Fellows and college students design a program for K-12 students.
- Release the current funds to the "general Foundation fund" with donor approval for the use of other projects (Student Projects, etc.).
- These options will be presented at Fellows Breakfast and Fellows Virtual meeting.
  1. Natalie Krause to attend Fellows Breakfast on 11/7 and Fellows Virtual meeting on 11/27.

## 7. Science History Institute

- a. SHI Task Force Report
- b. "SHI Fellow's" recently met to discuss future SHI Projects (Multi-Year Work). - JO
- c. Workshop December 6th regarding plastics "circularity".
- d. Students who participated in recent design problem invited to give a presentation.
- e. Submit an article to CEP.
- f. Content under development.
- g. Lot of history around Oak Ridge Lab regarding Manhattan project – HC/Gayle working on gathering this history.
- h. SHI does not have resources to take oral histories – we would need to develop a means to help in this regard. (AIChE through the Foundation may be a way to help in this regard).

8. "Save the Books"
  - a. Donate books to Nigeria Project.
  - b. LB – Will any "special" books (historical, etc.) be held back?
  
9. Fellows Council Governance
  - a. Review of 2024 Council Membership Requirements. – This item is related to the fall ballot.
  - b. New FC members? List of Breakfast attendees for 2021-23
  - c. Fall Ballot of New Members & Officers (Chair, Vice-Chair, Secretary)
  - d. Bylaws "review team" (LD, DS, LB).
  
10. New Business – All (None Discussed)

Supporting documentation sent to FC members – Anthony

1. October 2023 FC Meeting Agenda
2. September 2023 FC Meeting Minutes
3. FC Annual Report to CEOC

Submitted by: Anthony Fregosi, 2023 Fellows Council Secretary