

Fellows Council Virtual Meeting, AUGUST 28, 2023

09:30 AM Pacific/10:30 AM Mountain/11:30 AM Central/12:30 PM Eastern

MEETING MINUTES_DRAFT

Attendance: Gina Gatto (GG), Fernando Aguirre (FA), Harold Conner (HC), Anthony Fregosi (AF), Ahmed Khogeer (AK), John O'Connell (JO), Robert Ofoli (RO), Nicholas Urbanski (NU), Lori McDowell (LM), Diane Spencer (DS), Linda Bergeron (LB), Mark Swientoniewski (MS), Emily Miksiewicz (EM), Laura Dietsche (LD)

Action Items

1. Meeting Minutes Approval – LM
 - a. July 2023 FC Meeting Minutes - Approved – LM
2. IDEAL Moment – LM

IDEAL Featured Session: A Conversation on Equity, Diversity, and Inclusion

In keeping with AIChE's recent adoption of the IDEAL Statement, this session will bring together Leaders in Industry & Academia that embody the IDEAL Principles.

Monday, November 6 3:30PM-5:00PM EST

HYATT REGENCY ORLANDO, ORLANDO, FL

- a.
- b. IDEAL Reception Following

3. Annual Meeting Update – GG
 - a. Registration has opened.
 - b. Fellows Activities
 - The next "In-Person" Fellows Council Meeting will be at the Annual Meeting on November 5th – 10th in Orlando, FL.

Right after Breakfast on Tuesday (11/7), and will include Fellow networking activity

1. Break out activity
2. Virtual meeting following Annual.

c. HC – Suggested we work on inviting a determined number of YPs (3 – 5) to the Spring Meeting Fellow’s Breakfast.

- GG - A selection process required for selection of YPs. YP Officers? Ask FC – EM – Officers great place to start.
- GG – will send invite and LM will follow up.

4. Fellows Newsletter - AF

- a. 2023 Q3 Newsletter submission deadline was August 15th
- b. 2023 Q2 Newsletter is posted on the Fellows Webpage.
- c. 2023 Q2 email to Fellows has gone out.
- d. Did you get the email - If not, please let Anthony and Gina know. Email was sent out July 7
- e. Any comments, suggestions

5. Plans for 2023 – All

a. Student Programs – GG/FA

- How many Fellows participated at Student Regionals? EM - (This is not available at this time). Could add in future reporting mechanism. NU – Is there an attendance list that we may be able to request fellow involvement be captured? GG – may get something, but not a definite.
- LB – when does the next list of student regionals come out? – In the works, fellows can be notified when list is finalized.
 1. Gina/Fernando will work to develop. FA can report only those who expressed interest – this is on Box
- How many students used the design problem?
 1. Numbers have been developed (23 Teams, 3 Individuals) (4 students/team). Participation this past year “on par” with past years. – GG

b. Speakers Corner – FA

- No further action at present – but an article will be put in the newsletter regarding Speakers – FA

c. Fellow Engagement

- Work is underway setting up a way to measure demographics of Fellow diversity – GG
 1. Just instituted process to require “self-reporting of demographics”. – 2024 will start the requirement of members to “self-report” in order to renew. - GG
- SHI Task Force Report – JO
 1. Data from new Fellows regarding their interests – LM/JO
 2. JO – Shared slides the SHI task force has developed regarding the path forward regarding SHI/AICHe collaboration
 3. Workshop December 6th regarding plastics “circularity”.
 4. Students who participated in recent design problem invited to give a presentation.
 5. Submit an article to CEP.
 - a. Content under development.
 6. HC – Lot of history around Oak Ridge Lab regarding Manhattan project – HC/Gayle working on gathering this history.
 7. LM/AF – will work on way to capture information from members who want to donate books to Nigeria (Have already started working with a specific village).
- AICHe Foundation Presentation - Natalie Krauser (NK)
 1. The Fellows Endowment giving report showed it was ~\$17K. The minimum is \$50K before monies are available for distribution. Additionally, there are endowment guidelines (5% of earnings are available annually once minimums achieved). Now what?
 2. Fund raising is currently “paused” until the FC defines their goals, use case, etc.
 3. NK would be happy to reach out to Annette if there has been any “movement” on goals development.
 4. NK – one possible next step would be once the Fellows fund reaches the needed establishment goal and then 5% yearly earnings would be available for all student programs.
 5. Can also “release” the current funds with donor approval to another project (Student, etc.)

6. JO – suggested we have a “formal” agenda item to discuss this issue. (August) – See Item 6a. - “New Business” below. Also see 5c Foundation Item 2 above
 7. GG – Provided a spreadsheet that JO has started working on regarding Fellow Engagement Interest
 - a. Seeking a volunteer to continue this work – Jessica Winter/Diane Spencer – DS – will work on answering - How’s it going.
- Fellows Survey – LM
 1. Had meeting with staff. Not yet ready.
 2. Trying to get the survey out before annual or so it spans annual. Mary Ellen is working with LM.

6. New Business – ALL

- a. Discussion regarding “path forward” for AIChE Foundation Fellows Endowment. – Formal agenda item for September meeting as to what to do with current 17K. (Distribute (with donor approval) to other projects rather than continue to try and reach 50K minimum.
- b. Discussion/Review of 2024 Council Membership Requirements.
- c. New FC members? List of Breakfast attendees for 2021-23
- d. Fall Ballot of New Members & Vice Chair
- e. Bylaws “review team” (LD, DS, LB).
- f. GG will start the “process” by sending above a set of “model” bylaws.
- g. AF – will send above our current Fellows bylaws.

Supporting documentation sent to FC members – Anthony

1. August 2023 FC Meeting Agenda
2. July 2023 FC Meeting Minutes

Submitted by: Anthony Fregosi, 2023 Fellows Council Secretary