

Fellows Council Virtual Meeting, June 26, 2023
09:30 AM Pacific/10:30 AM Mountain/11:30 AM Central/12:30 PM Eastern
MEETING MINUTES

Attendance: Bryan Deschamps (BD), Fernando Aguirre (FA), Harold Conner (HC), Anthony Fregosi (AF), Ahmed Khogeer (AK), John O'Connell (JO), Robert Ofoli (RO), Nicholas Urbanski (NU), Lori McDowell (LM), Laura Dietsche (LD), Mark Swientoniewski (MS)

Action Items

1. Meeting Minutes Approval – LM
 - a. May 2023 FC Meeting Minutes – Approved
2. IDEAL Moment - LM
 - a. Equality vs. Equity
3. Annual Meeting Update – GG
 - a. Fellows Activities – November 2023 – Details to follow.
 - Fellows Breakfast
 1. Still need to determine if Monday or Tuesday – GG/BD
 2. Will have follow up virtual.
4. Fellows Newsletter - AF
 - a. Next content submission deadline is August 15th
 - b. Did you get your 2023 Q2 Newsletter? – If not, please let Anthony and Gina know.
 - c. Any comments, suggestions
5. Plans for 2023 – All
 - a. Student Programs
 - How many Fellows participated at Student Regionals? – GG/BD
 1. Latin America Regionals in the summer - FA
 - How many students used the design problem? – GG/BD
 - b. Speakers Corner
 - No feedback as of yet – LM
 - Student Chapter Committee Interest? – Fernando communicated with the SCC Chair, who indicated this idea was worth pursuing - FA

c. Fellow Engagement

- Work is underway setting up a way to measure demographics of Fellow diversity – GG/BD
- Would like to be provided with the new fellow document regarding their interests they provide to staff when they are approved by the board for Fellow membership grade – GG/BD
- SHI Task Force Report – JO
 1. SHI Staff/FC SHI Task Force Mtg. is set for late June
 2. John O'Connell—Forwarded Randy Freeman's question regarding collecting member book to Gayle Gibson, who is leader of the AIChE-SHI task force, so that she can include this for consideration.
 - a. Get "acquainted" meeting scheduled for 6/29/23 - FO
 - b. LM's idea for donating books to Nigeria was in the 2nd Q 2023 Newsletter
- Laura Dietsche (LD), reached out to Emily Petruzzelli (CEP Editor-in-Chief) regarding opportunities for Fellows to contribute to CEP articles.
 1. Note 1: This is an opportunity for broader Fellow engagement, not necessarily as an additional activity for the Fellows Council.
 2. Note 2: Both John O'Connell and Laura Dietsche are on the CEP Editorial Advisory Board. The Board is currently developing ideas for the 2024 publishing year.
 - a. Editorial Board meeting coming up. Will ask if there is any interest regarding accepting articles from Fellows as to Fellows activities - JO
- 3. In general, there are two types of CEP articles: feature articles (~3000 words) and short columns (~900 words).
- 4. Multiple authors can contribute to one feature article, but there needs to be an editing author that brings it cohesively together.
- 5. The October issue is dedicated to Professional Development articles, which is an area to which Fellows might have a lot to contribute. Early August is the submission deadline for this issue.

6. Other Ideas:
 - a. A short column providing an overview of the Fellows organization and/or the path to becoming a Fellow
 - b. Maybe adapt something from the Fellows Newsletter
 - c. Maybe “Lessons Learned” along a career path (e.g., as a young manager, the importance of doing a hazard analysis, etc.)
 - Consider translation of content in CEP into other languages. - AK
- d. Fellows Survey – LM
 - One fellow has volunteered to help (Mary Ellen) – LM
 - Former surveys are available, John will forward to LM – JO
6. The next “In-Person” Fellows Council Meeting will be at the Annual Meeting on November 5th – 10th in Orlando, FL. Details to follow.
 - a. Registration not open yet - BD
7. New Business –ALL
 - a. Updated Fellow’s Website – FA
 - Leadership page may not be updated – FA
 - Need to update the FC Roster file – AF
 - Seeking Comments for Updates to Website - All
 - b. AIChE Foundation (not available for this meeting) - Natalie Krauser (NK)
 - c. Annette will be reaching out as to who would like to serve a second term and if you would like to “step up” to leadership role.

Supporting documentation sent to FC members – Anthony

1. June 2023 FC Meeting Agenda
2. May 2023 FC Meeting Minutes

Submitted by: Anthony Fregosi, 2023 Fellows Council Secretary