

Meeting Minutes  
AIChE Education Division Business Meeting  
Wednesday, November 6<sup>th</sup>, 2013  
11:10 AM

Attendees: Don Visco, Ben Davis, Matt Liberatore, Bette Lawler, Jason Keith, Jim Watters, Robert Hesketh, Anne Shaeffer, David Silverstein, Taryn Bayles, Dick Zollars, Lisa Bullard, Margot Vigeant, Leonard Pease, Ziyuan Wang, Kevin Cash, Jonathan Wenzel, Daniel Lepek, Milo Koretsky, John O'Connell, Said Abu Bakr, Marcel Liauw, Alon McCormick

1. Call to Order

Meeting was called to order at 11:11 AM.

2. Goal / Focus

3. How do we engage with \_\_\_\_\_?

Alon McCormick spoke on the interaction between CTOC and EdDiv. There was a survey of the divisions and forums about their interactions. The website for the Public Affairs & Information Committee (PAIC) is here:

<http://www.aiche.org/community/committees/public-affairs-information-committee-paic>

If any members have any issues or questions for CTOC, please E-mail him at [mccormic@umn.edu](mailto:mccormic@umn.edu). There was a question on how the institute interfaces with the federal government; there is a committee organized to do this (Maria Burka).

4. AIChE Global Strategy

Bette Lawler spoke on the global initiatives at the institute. They are focusing on expanding their presence in developing countries like Brazil, China, India, Indonesia, etc. The Annual Meeting had 7300 people attend this year (largest global gathering of ChEs). There has been an increase in traffic to the website from other countries and international membership is rising rapidly.

On the education side, we have over 2,000 pieces of content in "ChemE on Demand" on aiche.org and 42 e-Learning products. CCPS Process Safety Boot Camp is the most popular one. AIChE Academy will combine these efforts together to develop online courses, but they need help from instructors. Goal is to get these things up and running by 2014.

There was a question about the PE/FE review course. It has not progressed recently.

## 5. Body of Knowledge (BoK)

Part of the e-Learning goals are linking them to the BoK. David Silverstein gave an update on that committee; they are meeting next week in Houston to generate an outline for the BoK.

## 6. Board / Elections.

Don Visco and Ben Davis went through the current and new officers and reported on the recent elections. The election for Director will be contested in 2014.

## 7. Financial

Please E-mail Ben Davis if you have ideas for things the division should be allocating resources towards.

## 8. Programming

Jason Keith went through the programming for the current meeting. Spring Meeting is in New Orleans and 2014 Annual Meeting is in Atlanta.

## 9. Course Survey

The survey was on electives this year. The session on electives is on Wednesday at 3:15 PM in Union Square 25.

## 10. International

Marcel Liauw and Said AbuBakr went through the goals and the objectives of the committee.

## 11. K-12 Committee

Please E-mail Frank Petrocelli if you are interested in volunteering for outreach activities. Margot Vigeant mentioned that Bucknell has three booths at the USA Science & Engineering Festival:

<http://www.usasciencefestival.org/exhibitor/partners-promoting-the-festival.html>

She will try to coordinate with the AIChE booth.

## 12. Awards

We offer three awards now; we gave the 2013 Award for Excellence in Engineering Education Research to Ron Miller but did not give out the other two awards. We are currently looking for sponsors for these awards, so please E-mail John O'Connell with suggestions or nominations.

### 13. Future Faculty Mentoring Program (FFMP)

We need more mentors for this program. Please tell your friends. The program is going very well. We are looking for a co-coordinator for next year.

### 14. Liaison Reports

If you have any information about how colleges and universities use SAcHE products, contact Chip Howat.

### 15. Newsletter

We need a new editor for the newsletter. Please E-mail Ben Davis with volunteers or nominations.

### 16. New Business

Kevin Cash suggested that the division advertize at the Faculty Candidate Poster Session and offer free dues to faculty candidates. Jason Keith will send an E-mail to the poster session presenters to advertize for the EdDiv.

Possibly we could host a presentation session for future faculty; this would be a good way to advertize and recruit for the division.