

Meeting Minutes  
AIChE Education Division Board Teleconference  
Tuesday, October 8, 2014  
3:00 PM Eastern Time

Participants: Ben Davis, Jason Keith, David Silverstein, Said AbuBakr, Matt Liberatore, Tim Anderson, Taryn Bayles, Don Visco, Andrew Kline

I. Approval of 5/8/14 Board Teleconference Minutes (Keith)

Davis sent out the minutes of the 7/8/14 teleconference. The minutes were approved unanimously.

II. Financial Report (Davis)

Our current balance is \$5,606.70 as of June 2014. Last year at this time (June 2013) we had a balance of \$4,916.66 and we had \$3,227.79 in June 2012, so we're running slightly in the black on a year to year basis. If anyone has suggestions for the 2015 budget, please let Davis know.

III. Programming Report (Bayles)

Bayles was looking for volunteers for the "Getting Started in Engineering Education" panel. Interested parties will get back to her after the meeting.

Keith will send a banquet reminder E-mail to the division membership; Visco will draft it. The banquet is Tuesday at 7:00 PM at Max Lager's.

Bayles and Liberatore will follow up with Michelle Marsnick about rooms and times for auxiliary events such as the preparing future faculty meetings.

The division programming meeting is 11:15 AM – 12:15 PM on Tuesday (Marriott Marquis Atlanta M106-M107) and our business meeting is 11:15 AM – 12:15 PM on Wednesday (Marriott Marquis Atlanta M106-M107). The ASEE Chemical Engineering Division Board meeting is 11:15 AM – 12:15 PM on Monday (Hilton Atlanta 201).

Visco will send Keith a copy of the PowerPoint presentation from the business meeting last year.

IV. Membership (Anderson)

Anderson reports that membership is growing and delinquent members are dropping. A full membership report from Patton Luks is attached.

V. International (AbuBakr)

AbuBakr reports that we have 5 papers in the international session. The board approved travel grants for international chapter members; details are here:

<http://www.aiche.org/community/awards/international-student-chapter-leadership-development-travel-grant>

#### VI. K-12 Committee (Davis)

The outreach event around the annual meeting will be held on campus at Georgia Tech on Monday, 11/17/14 from 9:00 AM to 1:00 PM. Giselle Schlegel has organized the event for 100 gifted and talented middle school students. Tony Butterfield will be doing his carbon capture module for the students, similar to last meeting.

#### VII. New Business

No new business to report.

AIChE Education Division Membership Report  
Prepared by Christi Patton Luks on 10/7/2014

The numbers shown are as of 10/7/2014. The numbers crossed out were from 7/8/2014

The report lists 1662 ~~1401~~ current members

223 ~~206~~ professionals (member, senior member or fellow)

(Compare to 189 in October 2013, 187 in June 2013, 181 Nov 2012, 169 Nov 2011,  
approaching goal of 250)

11 ~~4~~ graduate students

Of the 234 professional/graduate student members:

30 ~~24~~ are international

57 ~~45~~ are female

80 ~~62~~ are new AIChE members

48 ~~43~~ industrial

20 ~~29~~ delinquent members (same as October 2013)

1 paid AIChE dues but not division dues