



American Institute of Chemical Engineers Dallas Section

AIChE Dallas Section Executive Committee Meeting Minutes (August 14, 2021)

The Executive Committee (EC) meeting was held at The Ranch at Las Colinas starting at 11:45 am on August 14, 2021.

The following officers and directors attended:

Chair:	Julia Tossetti
Secretary:	Richard Thut
Treasurer:	David Dickey
Director:	Fernando J. Aguirre
Director:	Jim Muhitch
Past Chair:	Andy Moore

Vice Chair Singh and Director Droge were absent.

Welcome

- Chair Tossetti began the meeting by welcoming the officers and directors.

Meeting Agenda

- Chair Tossetti inquired if the section meetings could begin in-person starting in September. After some discussions, the EC deferred a decision on in-person meetings until next year due to the high COVID infection rates.
- Chair Tossetti discussed the issues with Constant Contact not sending communications to the complete member roster. Secretary Thut indicated that he had not received past communications. Chair Tossetti will work with Secretary Thut to identify the Constant Contact communication failures.
- The EC discussed the new website design proposed by AIChE. The EC decided to continue with the current Section's website design.
- The EC discussed our interaction last year with Ward Coates regarding the STEM outreach. Past Chair Moore and Director Aguirre indicated they will contact Ward to see if there are still STEM funding needs and interests.
- Treasurer Dickey reviewed the proposed budget for 2021-2022. Chair Tossetti proposed the EC approve the budget with an amendment to purchase new audio-visual equipment; Director Aguirre seconded. The EC voted unanimously to accept the proposed 2021-2022 budget with the audio-visual amendment.
- The approved minutes from the June 22, 2021 Executive Committee meeting were posted by Director Aguirre to the AIChE Dallas Section website.
- The EC voted unanimously that Treasurer Dickey is designated as the acting secretary regarding the Section's banking duties and relations.

The EC meeting adjourned at 1:00 pm.