



# American Institute of Chemical Engineers Dallas Section

## **AICHE Dallas Section Executive Committee Meeting Minutes (January 26, 2021)**

The Executive Committee (EC) meeting was held by WebEx starting at 6:38 pm on January 26, 2021.

The following officers and directors attended:

Chair: Andy Moore  
Vice Chair: Julia Tossetti  
Secretary: Richard Thut  
Treasurer: Fernando J. Aguirre  
Director: David Dickey  
Director: Ravi Singh

Director Barrera was absent.

### **Welcome**

- Chair Moore began the meeting by welcoming the officers and directors.

### **Chair Report**

- Chair Moore encouraged the EC to sign up for the Dallas Regional Science and Engineering Fair. The fair will be held virtually this year.
- Chair Moore also inquired where should we go to find speakers this year. Since it is likely that we will continue virtual presentation, it was mentioned that we might reach out to speakers not located in the Dallas-Fort Worth area. Vice Chair Tossetti indicated that she would reach out to her former schoolmates to see if there is an interest to provide a virtual presentation. Currently, we have one remaining speaker to fill before the end of the year.

### **Vice Chair Report**

- Vice Chair Tossetti indicated that the response analytics regarding our Constant Contact mailing list are very low indicating that our list might be outdated. Vice Chair Tossetti culled the list down to only those members who were current members. Since our costs to use Constant Contact are not impacted by the number of contacts in the mailing list, some discussion followed regarding expanding the list to a broader distribution. Chair Moore said he would analyze our current membership list and the unsubscriptions to better understand the demographics and attributes of our contacts. There was consensus to enlarge the contact mailing list to reach out to more individuals. Chair Moore will share his review and analysis with the EC.
- Vice Chair Tossetti indicated the speaker at our February meeting will be Dr. Joseph Smith followed by member Dr. Jim Muhitch at the March meeting.

### **Secretary Report**

- The approved minutes from the November 7, 2020 Executive Committee meeting were posted by Treasurer Aguirre to the AICHE Dallas Section website.



### **Treasurer Report**

- Treasurer Aguirre indicated that member Jim Clay had provided the STEM contacts he made last year. Treasurer Aguirre said initial response from a High School teacher showed some interest for a \$500 donation. Further contact will be made to determine the specific needs.
- Treasurer Aguirre reviewed the current financial report and noted that the section had received about \$580 in revenue (dues) and had expenses of about \$400.

The EC meeting adjourned at 7:03 pm.



## **AIChE Dallas Section Meeting Minutes (January 26, 2021)**

A Dallas Section meeting followed at 7:05 pm with 13 participants. The list of meeting attendees is shown below.

Chair Moore opened the meeting and welcomed everyone. Chair Moore provided recent job postings. After reports from the rest of the officers, Vice Chair Tossetti introduced the speaker Mr. Bob Stevens, who gave the presentation titled "International Project Management". The meeting adjourned at 8:08 pm.

Richard Thut  
Secretary  
February 18, 2021

### Meeting Attendees

- 1) Fernando Aguirre
- 2) Joseph Barth
- 3) David Dickey
- 4) Raghu Khetan
- 5) Ken Konvicka
- 6) Andy Moore
- 7) Charles Neubecker
- 8) Billy Jack Riddle
- 9) Jose Ramiro Rodriguez
- 10) Ravi Singh
- 11) Bob Stevens
- 12) Richard Thut
- 13) Julia Tossetti