



American Institute of Chemical Engineers Dallas Section

AIChE Dallas Section Executive Committee Meeting Minutes (August 17, 2019)

The Executive Committee (EC) meeting was held at The Ranch at Las Colinas, 857 W. John Carpenter Freeway, Irving, Texas, starting at 12:30 pm.

All members of the recently elected Executive Committee were present. The following officers and directors attended:

Chair:	Julia Tossetti
Vice Chair:	Jim Clay
Secretary:	Fernando J. Aguirre
Treasurer:	Probir Shah
Past Chair:	Andy Moore
Director:	James Muhitch
Director:	David Dickey
Director:	Richard Thut

A quorum was present.

The following topics were discussed:

- 1) **Chair's Report**
 - a) **Motion to cover this lunch meeting with section funds**
This motion was approved unanimously by all EC members present.
 - b) **YP award implementation this fiscal year**
Director Dickey will lead this effort and create a YP award committee.
 - c) **STEM outreach initiatives-new ideas?**
The head of outreach at ExxonMobil will likely speak on this topic at the September 2019 meeting. The EC unanimously agreed not to participate in the Texas Society of Professional Engineers (TSPE) event in 2020 and consider allocating funds to a STEM scholarship instead, like we did in 2019. Possible initiatives to consider include the following:
 - Girlgineering
 - National Math and Science Initiative
 - Bonton Farms involving local schools
 - Creating materials for teaching at a high school
 - d) **Certificates**
Director Thut volunteered to continue performing the task of preparing and distributing certificates after each monthly meeting.

2) Vice Chair's Report

The following speakers and events are planned at the present time.

Meeting	Speaker or Event
September 2019	Truman Bell, ExxonMobil
October 2019	Symposium on Hard Science Startups (Oct 25, 2019) No meeting this month.
November 2019	Possible ethics presentation by the Texas Board of Professional Engineers (TBPE).
2020	Member Bob Stevens provided a list of topics that he could speak on at future meetings.

3) Treasurer's Report

Incoming Treasurer Shah has not yet received any documentation from past Treasurer Brower. Obtaining all the documentation is a priority.

4) Secretary's Report

Secretary Aguirre proposed creating a list with contact details of all EC members to facilitate communication. Aguirre will take this action and distribute the list to the EC.

5) 2019 Symposium

Chair Tossetti will meet with the Symposium Chair (Ram Ramanan) to finalize the program prior to the September 2019 meeting.

6) Bank account signatories

The EC voted to authorize three (3) signatories for the section account at Chase Bank: the incoming Chair Julia Tossetti, the incoming Treasurer Probir Shah, and the Secretary Fernando J. Aguirre. Past Treasurer David Brower should be removed as signatory to the account.

The Executive Committee meeting adjourned at 2:10 pm.

Fernando J. Aguirre

Secretary

September 22, 2019