



American Institute of Chemical Engineers Dallas Section

AICHE Dallas Section Executive Committee Meeting Minutes (October 23, 2018)

The Executive Committee (EC) meeting was held at Two Guys from Italy, 11637 Webb Chapel Road, Dallas, Texas, starting at 6:00 pm.

The following officers and directors attended:

Vice Chair:	Julia Tossetti
Secretary:	Fernando J. Aguirre
Treasurer:	David Brower
Director:	Jim Clay
Director:	Jim Muhitch
Past Chair:	Jason Ballengee

A quorum was present. In the absence of the chair, Vice Chair Tossetti chaired the meeting. Chair Moore delegated his proxy to Ballengee and Thut delegated his proxy to Aguirre.

The following topics were discussed:

1) Chair's Report (reported by Vice Chair Tossetti)

- YP award: Volunteers to lead this effort are in the process of being confirmed.
- STEM scholarship: Three options were listed on the agenda. There was consensus in selecting a local entity for the scholarship, after a summary of options is prepared side-by-side for easier review. The options will be presented to the section at the November 2018 meeting. Some ideas to be considered, depending on the scholarship recipient, could include a presentation or a poster at a future meeting.
- Science Fair participation update: No update at this time.
- Interacting with other societies: Muhitch discussed the possibility of a plant visit to Lipotec, a subsidiary of The Lubrizol Corporation located in Lewisville, Texas. We will invite the Society of Cosmetic Chemists to join us in this activity and explore options for the February/March 2019 time frame. Tossetti confirmed that members of the American Association of Cost Estimators were invited to attend our November 2018 meeting on ethics.

2) Vice Chair's Report

Tossetti requested an update on the Christmas Party, which Clay provided. It is planned for Thursday, December 6, 2018 at Blue Mesa Grill. The EC voted on menu choices, selecting the "Southwestern Gala" option. Clay will draft an announcement for Tossetti to include in the next newsletter and Tossetti will request McCleary to set up a PayPal option on the section website for members to register and pay.

The current plan for upcoming speakers is the following:

Date	Speaker	Topic
November 27, 2018	Lance Kinney	TBPE: Ethics
December 6, 2018	N/A	Christmas Party at Blue Mesa Grill
January 22, 2019	Steve Streblov Need a backup if Streblov cannot confirm soon. Options include Jason Ballengee or Jim Muhitch (wet wipes) as a backup.	Process safety
February/March 2019		Consider plant visit to Lipotec in Lewisville, Texas

There was discussion about considering other venues for our monthly meeting in February 2019 or later.

3) Treasurer's Report

- Brower reported the need to close the existing bank account and open a new business account. A financial report was not submitted this month, but will be distributed at the November 2018 meeting.
- Presentation of the proposed budget for 2018-2019 for approval by the section was postponed to the November 2018 meeting.

4) Secretary's Report

The September 25, 2018 EC and Section meeting minutes were approved by email on October 10, 2018 and posted in the local section website.

<https://www.aiche.org/community/sites/local-sections/dallas/meeting-presentations-minutes>

5) Bank account and designation of Treasurer as Acting Secretary

A motion was made to designate the Treasurer David Brower as Acting Secretary for the purpose of closing and opening bank accounts. This motion was unanimously approved by the EC.

6) 2019 Symposium

The EC voted unanimously to approve the scheduling of a Symposium in October 2019. Member Ramanan volunteered to assist with the organization of the symposium. Ramanan is a past chair of the Dallas Section and has experience with this type of activity.



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A Dallas Section meeting followed immediately after the EC meeting, with 16 participants. The list of attendees is attached.

Vice Chair Tossetti opened the meeting by sharing recent job postings from indeed.com. In addition to reports by each of the officers on topics discussed at the EC meeting, the following topics were discussed:

- TSPE luncheon
As a follow up to the discussion at the September 2018 meeting, the proposal to stop support of the TSPE luncheon and replace it with a scholarship to support a local STEM program and develop criteria for a Young Professional (YP) ChE award was brought to a vote. Section members in attendance voted unanimously to support this change.
- Director Clay provided information about this year's Christmas Party scheduled for December 6, 2018 at Blue Mesa Grill.

Vice Chair Tossetti introduced the evening's speaker, Bob Stevens, who gave a presentation titled "Wines 101 – Grape growing, making, and pairing". The presentation is available in the following link of the section website:

<https://www.aiche.org/community/sites/local-sections/dallas/meeting-presentations-minutes>

The meeting was adjourned at approximately 8:00 pm.

Fernando J. Aguirre
Secretary
October 27, 2018



Meeting Attendees

- 1) James Muhitch
- 2) Bob Stevens
- 3) Charles Neubecker
- 4) Fernando J. Aguirre
- 5) Probir Shah
- 6) Jason Ballengee
- 7) David Dickey
- 8) Tom Donnelly
- 9) Jim Clay
- 10) John Spessard
- 11) Joe Barth
- 12) Raghavan Ramanan
- 13) Julia Tossetti
- 14) David Brower
- 15) Sean Eichenlaub
- 16) Lee Vickers