

**DALLAS SECTION AIChE AUG. 23, 2013 OFFICERS & DIRECTORS
MEETING MINUTES**

A Dallas Section AIChE planning meeting for Officers & Directors was held on August 23, 2013 at the home of the Chair. The attendees were as follows.

Chair:	José Ramiro Rodríguez Perazza
Vice Chair:	Donald B. Miller
Treasurer:	Fernando J. Aguirre
Secretary:	Frederic S. Eisen
Past Chair/Director:	Nancy D. Garnett
Director:	Lacy Bishline
Director:	Elizabeth S. Hilbourn
Director:	Lee M. Vickers

Below is a brief meeting summary.

- 1) Local Sections Leadership Workshop – Don Miller and Lacy Bishline attended the last LSLW in April. Don is still waiting for National to reimburse him for the trip expenses. Lacy has not submitted her expense report yet. The Chair will contact National to check on status.
- 2) Young Professionals – The Section will continue efforts to reach out to the young professionals and Lacy Bishline will remain as the Group’s Coordinator. She is planning another get together for mid-September, possibly at the Katy Trail Ice House.
- 3) Reports to AIChE National - The “End of Year Report” to AIChE HQ was prepared and submitted by the Chair. The Secretary will prepare and submit the “New Officers & Directors Report” for 2013-2014.
- 4) Grants Available – Three types of grants to local sections are available from National. These are Project Connect, Program Planning and Shining Star. We have submitted Project connect grant requests previously which were not selected. We will try again for this and other appropriate grants.
- 5) TSPE 2014 E Week – The Committee agreed to continue support of TSPE’s E-Week and to purchase a sponsor’s table at the February engineer awards banquet for \$800.
- 6) Secretary – Minutes of the June 25, 2013 Meeting were approved.
- 7) Treasurer – The Treasurer gave his report on fiscal year 2012 – 2013. The budget was \$2,800. Revenues were a little short of target at \$2,485 and Expenses were less than expected at \$2,073. A budget of \$3,600 was proposed for 2013-2014 and approved.

- 8) Vice Chair - Possible program topics for the coming season were discussed. The Vice Chair is working on a plant trip to Texas Instruments for the September meeting. He will know in about a week whether this is doable or not. He is also trying to arrange a plant trip to a combined cycle power plant in Forney, TX for October. If this can be arranged it will be scheduled for a Saturday. An ethics talk is tentatively planned for November.

Fred Eisen
Secretary

8/31/13