

DALLAS SECTION AIChE APRIL 24, 2012 EXECUTIVE COMMITTEE & GENERAL MEETING MINUTES

A Dallas Section AIChE Executive Committee meeting and general meeting was held on April 24, 2012 at Two Guys From Italy Restaurant.

A) EXECUTIVE COMMITTEE MEETING

The attendees were as follows:

Chair: José Ramiro Rodríguez Perazza
Vice Chair: Donald Miller
Treasurer: Fernando J. Aguirre
Secretary: Fred Eisen
Director: M.W. (Neal) Abernathy
Director: Nancy Garnett

Excused absence for business reasons was Director Keith Miller. Director Derek White-Stephens was also absent.

Below is a brief summary of the meeting.

- 1) New Bylaws – The proposed bylaws were distributed by email to the voting members. They were also posted on the section website. The comment period has expired. No comments were received. We are now ready to proceed with a ye or nay vote.
- 2) Local Section Leaders Workshop – The Chair attended the Local Section Leaders Workshop in Houston on March 31 & April 1. He briefly reviewed some of the items discussed at the workshop. These included having a meeting greeter, a young professionals group, charging a meeting fee, Friday afternoon or Saturday seminars, developing leadership succession early, local recognition program, and the need for a webmaster.
- 3) Young Engineers Grant – An application for a grant from National to cover all or part of the cost for an outreach program for young ChE's (30 years old & under) has been submitted.
- 4) Election Process – We need to get some new leaders involved. A slate of candidates for the election of 2012-2013 officers is needed so it can be published in the next newsletter.
- 4) Prior Meeting Minutes – The March 27, 2012 meeting minutes were approved.

B) GENERAL MEETING

Attendance at the general meeting was 23.

The Chair made some welcoming remarks and briefly discussed recent events including the upcoming voting on the proposed bylaws and the officer election. Anyone interested in nominating someone contact the Chair. The Vice Chair announced the next meeting topic as “horizontal drilling” to be followed in June by “fracking”. The Treasurer gave a brief report which was approved. Currently we have \$10,522 in the bank. A draft 2012-2013 budget was also presented.

The speaker for the evening was Don Abrahamson, Process Safety Consultant, Abrahamson Consulting LLC. His talk was “Development and Implementation of a Cost Effective Risk Based Approach to Management of Change”.

The presentation focused on why a Management of Change (MOC) program is important, what a risk-based MOC program should include, and how to achieve a cost effective and sustainable program. Case examples were discussed and a chart to select the level of assessment needed was provided. A copy of the presentation will be available on the section website.

The meeting was adjourned at about 9 PM.

Fred Eisen
Secretary

5/6/12