



AICHE Chicago Local Section

Scholarship Program

I. PURPOSE

One of the purposes of the Chicago Section as stated in the By-Laws is to foster engineering education. The scholarship program is one way this is accomplished.

II. ELIGIBILITY

Eligibility for a scholarship is limited to persons who are:

1. Undergraduate or graduate student membership shall not be sufficient qualification for either the student member or a member of their family, unless they have attended at least 4 meetings in one AICHE-Chicago programming year (Sept-May).
2. Closely related to an AICHE Chicago Section member in good standing at the time of application. "Closely related" means: A) Children and grandchildren, whether natural, adopted, stepchild, or ward; B) Parents; or, C) Legal spouses.
3. High school seniors, who are applying for the scholarship, should demonstrate their interest in the chemical engineering practice and discipline.
4. Beginning or currently engaged in a course of study leading to a first degree in an ABET (or equivalent) accredited chemical engineering program.
5. The recipient of no more than (3) AICHE Chicago Section scholarship awards prior to this year's application.

III. THE AWARD

1. Each award shall be in an amount of \$2000 for those who are in a Chemical Engineering program over four (4) years.
2. The maximum number of awards to be made in any AICHE Fiscal Year (FY) shall be set by the Board of Directors (BOD) no later than March 31 of each FY.
3. The Selection Committee shall advise the BOD of their recommendations and the BOD shall have the authority to approve all or reduce the number of awards.



AICHE Chicago Local Section

IV. APPLICATION

1. Application for the scholarship must be made using the application form and in the manner prescribed by the Selection Committee.
2. Each application packet is required to include a personal statement requesting the scholarship award as well as academic and personal references.
3. Applications must be received by the AIChE Chicago Section not later than March 1st for the next academic year.

V. SELECTION

1. The AIChE Chicago Section Scholarship award is intended to be competitive.
2. Evaluation of applicants will be based on the information provided in the application materials.
3. Applicants will be ranked according to selection committee evaluation criteria, which are mainly based on the applicant's credentials.

VI. NOTIFICATION

Notice of any award, or decline to award, will be sent by USPS first class mail or electronic mail to all applicants no later than May 30th.

VII. ADMINISTRATION

1. There shall be a Selection Committee of five members established and maintained for the purpose of evaluating applicants and determining awards to be made.
 - A. The AIChE Chicago Section Chair shall be a member, and shall appoint the Selection Committee, and preside over the Selection Committee meeting.
 - B. The Immediate Past-chair shall be a member, and serve as the Secretary of the Selection Committee.
 - C. The AIChE Chicago Section Board of Director (BOD) shall annually select, by majority vote, one section member to replace the longest serving member of the Selection Committee.
2. No member selected by the BOD shall serve more than three (3) consecutive years, except to serve an unexpired term.



AICHE Chicago Local Section

VIII. RULES

1. The AIChE Chicago Section Secretary will verify the eligibility of each applicant.
2. All scholarship awards, including renewals, will be made competitively, based on the information provided in the application.
3. In the event an award is declined, the Selection Committee may, at its option, make an award to the applicant having the next highest evaluation.
4. All AIChE Chicago Section scholarships must be used in the first academic year following the award.
5. The awards made shall be presented, on behalf of the recipient, to the ABET accredited engineering institution. If the studies or admission of the recipient of an AIChE Chicago Section Scholarship are delayed for any reason the Chair of the section must be notified within 30 days. Failure to do so may disqualify the applicant for the following years.
6. The AIChE Chicago Section Scholarship is to be independent of any and all other awards, scholarships, and/or grants-in-aid accruing to the benefit of the student.
7. In making any award the committee shall not discriminate against any individual on the basis of any legally protected status under the applicable laws of the United States of America.
8. All recipients and alternates are subject to these same rules.