# AIChE Columbia Pacific Board Meeting

# April 9th, 2015, 5:30pm, Beaverton Red Robin

# Attendees: Jane Campbell, Mat Cusma, Doug Sponseller, Audrey Oldenkamp, Chris Johns, Sam Louke

# April Action Items:

[ ]  Jane: Get ahold of Ryan to schedule Shimadzu tour for first week of May (Audrey can recommend Canby restaurant after date is set)

[ ]  Jane: Determine which science pub nights to schedule for July with Sam.

[ ]  Sam: Determine which science pub nights to schedule for July with Jane.

[ ]  Sam: Request engineering/chemical focus for coming science pub event through OMSI

[ ]  Sam: Utilize contacts at Intel to find avenues for our event fliers

[ ]  Doug: Try to schedule Nabisco tour for first week of June

[ ]  Doug: Help draft letter/email to send with event flier about AIChE Chapter focus with Audrey

[ ]  Audrey: Help draft letter/email to send with event flier about AIChE Chapter focus with Doug

[ ]  Audrey: Gather dates of Hillsboro Hops game dates in August

[ ]  Audrey: Send March event picture to Chris to try to post to website

[ ]  Chris: Try to post meeting recap blurb with picture from Audrey

[ ]  Mat: Look into September tour at wastewater to beer facility

[ ]  All: Access company list on google docs and add contact information to company list

[ ]  All: Send names of Intel contacts to Sam Louke (sam.louke@gmail.com)

# March Action Items:

[x]  Audrey to email mailing list with flier and send flier to Joseph

[x]  Audrey to send headcount to Mat on March 13th

[x]  Mat and Audrey to get receipt for McMennamins appetizers to Doug

[x]  Doug to pass along contact info to Mat for IPS tour

[x]  Doug to get preference from Nabisco for April or May tour

[ ]  Ryan to schedule and plan tour to Shimadzu in Canby for April or May after Doug knows about Nabisco

# Agenda:

1. Review last month’s action items (above)
2. April Event: Shimadzu (Canby)
	1. Get ahold of Ryan and check on Shimadzu status (Jane)
	2. Move to first week of May
3. May Event: Nabisco (NE Portland)
	1. Contact Nabisco and try to schedule (Doug)
	2. Move to first week of June
4. Continuation of chapter
	1. YES! Everyone was interested and willing to put in a little bit of effort
	2. We will change it up to attract new members
	3. Variety of activities to appeal to all
5. Reaching out to companies/other groups
	1. Create a letter/email that communicates our focus (Audrey/Doug)
	2. Respond to meeting minutes with contacts at companies in the area (all)
6. Summer events
	1. Keep momentum going
	2. Not tours, but volunteer activities
	3. Post events on Meetup (Audrey)
	4. Ideas:
		1. Hops game
		2. OMSI Science Pub (April: Animals about social drinking, May: Healing power of nature, June: Wild Pandas, July: Behavioral Nueroscience) Sam has contact
		3. Science on Tap OR-WA- on Meetup and Facebook (similar to Science Pub)
	5. Schedule: (no specific time of the month for events—mix it up!)
		1. June: Science on Tap later in the month (Sam)
		2. July: 2 Science Pubs (Sam/Jane)
		3. July: Oregon Air Show (July 17th-19th)
		4. August: Hillsboro Hops (Audrey)
			1. Tickets, group etc.
		5. September: Washington County Water Services (waste water into beer) (Mat)
7. Miscellaneous:
	1. Send picture from March event to Chris (Audrey)
	2. Send names of Intel contacts to Sam (All)
8. Next Meeting:
	1. May 14th, 5:30pm, Beaverton Red Robin
		1. Agenda will include locking down dates for event through September
		2. Evaluating list of companies to reach out to
		3. Start initiative to gain more members!