

BYLAWS
OF
THE PUGET SOUND
SECTION
OF THE
AMERICAN INSTITUTE OF CHEMICAL ENGINEERS

ARTICLE I
JURISDICTION

The boundaries of the Section shall encompass the following counties: Whatcom, Skagit, Snohomish, King, Pierce, Thurston, Mason, Jefferson, Clallum, and Grays Harbor Counties of the State of Washington

ARTICLE II
MEMBERSHIP

Section 1. The membership of the Section shall be limited to FELLOWS, MEMBERS, ASSOCIATE MEMBERS, AFFILIATES, and STUDENT MEMBERS of the American Institute of Chemical Engineers, residing or engaged in business within the boundaries encompassed by the Section.

Section 2. Nonmember chemical engineers may become Local Members of the Puget Sound Section for a period not to exceed two years. During this period it is expected that Local Members will apply for one of the grades of membership in the American Institute of Chemical Engineers. Nothing in this Bylaw shall be construed to prevent members from bringing nonmember guests to meetings of the Puget Sound Section. Student Members, Affiliates, and Local Members may not hold office in the Puget Sound Section.

Section 3. Members in good standing of any of the Founder Societies (American Institute of Mining, Metallurgical and Petroleum Engineers; American Society of Civil Engineers; American Society of Mechanical Engineers; Institute of Electrical and Electronic Engineers) may be members of the Section for an indefinite period without applying for membership in the American Institute of Chemical Engineers.

Section 4. Any member of the American Institute of Chemical Engineers who resides and is engaged in business outside the boundaries of the Section and who desires to affiliate with the Section shall be eligible for membership and may become a member of the Section by application in writing to the Section Secretary.

ARTICLE III

Dues

Section 1. The fiscal year of the Section shall commence on January first and terminate on December thirty-first.

Section 2. The dues for members of the Section shall be \$15.00 per year, payable on January first or through the National office on their respective anniversary dates. Members joining the Section after June first shall pay one-half of the annual dues for that year.

Section 3. Student Members of the American Institute of Chemical Engineers shall not be required to pay dues to the Section.

Section 4. All regulations regarding payment of dues shall be made by Executive Committee of the Section.

ARTICLE IV

OFFICERS

Section 1. The officers of the Section shall be a Chairperson, a Vice Chairperson, a Secretary, a Treasurer, and any other officers if any, as are deemed advisable. All officers must be FELLOWS, MEMBERS, or ASSOCIATE MEMBERS of the American Institute of Chemical Engineers.

Section 2. The Chairperson or in his/her absence the Vice Chairperson, or in his/her absence, the Secretary or Treasurer shall preside at all meetings of the Section.

Section 3. The Secretary shall keep a record of the Proceedings of the Section. He/she shall, under direction of the Chairperson, issue notices of meetings to the members. By the date set by the Council of the American Institute of Chemical Engineers, the Secretary shall file with the Secretary of the American Institute of Chemical Engineers, a report on the activities of the Section during the year.

Section 4. The Treasurer shall be charged with the collection and disbursement of funds as authorized by the Executive Committee. At the first Section meeting of each fiscal year the Treasurer shall present a financial report.

ARTICLE V

ELECTIONS

Section 1. All officers of the Section shall be elected by ballot at the Annual Meeting or by mail ballot under regulations prescribed by the Executive Committee and shall take office at the first meeting after the last Spring meeting. The retiring Chairperson of the Section shall automatically become a member of the Executive Committee for one year. Officers shall hold office for one year or until their successors are elected and take office. Immediately after the annual election the Secretary of the Section shall forward the names of the newly elected officers to the Secretary of the American Institute of Chemical Engineers.

Section 2. No member shall be eligible to hold more than one office at any one time.

Section 3. Should a vacancy occur in any office, the Executive Committee shall appoint some member of the Section to fill the unexpired term.

ARTICLE VI

COMMITTEES

Section 1. There shall be an Executive Committee consisting of the Officers of the Section, Past Chairperson, and Director(s). This committee shall meet at the call of the Chairperson of the Section, who shall serve as Chairperson of the Executive Committee. In his/her absence the Vice Chairperson, in his/her absence the Treasurer, in his/her

absence the Secretary shall call and preside at such meetings. The Executive Committee shall be charged with the business of the Section.

Section 2. There shall be a Program Committee, of which the Vice Chairperson of the Section shall serve as Chairperson.

Section 3. Such other committees as may be required shall be appointed by the Chairperson with approval of the Executive Committee.

ARTICLE VII

MEETINGS

Section 1. There shall be at least four meetings of the Section each year, one of which shall be the Annual Meeting. The Executive Committee shall determine the date and place of the meetings.

Section 2. The Secretary shall send a notice of the meetings to all members at least two weeks in advance of such meetings.

Section 3. A quorum shall consist of 10 percent of the enrolled members of the Section.

ARTICLE VIII

ORDER OF BUSINESS

The business of the Section shall be transacted according to "Robert's Rules of Order."

ARTICLE IX

AMENDMENTS

Section 1. All Bylaws of the Section shall be subject to alteration or repeal, and new Bylaws not inconsistent with any provision of the Charter of the Section, with any provision of the Constitution of the American Institute of Chemical Engineers, or with any provision of law may be made by the affirmative vote of a majority of the members entitled to vote in respect thereof, given at an annual meeting or at any special meeting, provided that notice of the proposed alteration or repeal or of the proposed new Bylaws is included in the notice of such meeting.

Section 2. All amendments to these Bylaws shall be subject to approval by the Council of the American Institute of Chemical Engineers.

These Bylaws were adopted at a regularly scheduled meeting of the Puget Sound Section on 8 April, 1997.

Presiding Chairperson