



**POSITION TITLE:** Process Engineer

**DEPARTMENT:** Atchison Facility

**I. REPORTING RELATIONSHIP**

1. Reports to: P&S Operations Manager – Atchison Facility
2. Direct Reports: In Shift Manager activities, directly manage crews of 10-15 hourly employees to achieve maximum production of top quality products in a safe and efficient manner. Indirectly responsible for managing up to 40-50 employees at any given time.

**II. QUALIFICATIONS AND SKILLS**

1. 1-3 years' experience in manufacturing environment
2. Distillery and/or Food Processing operations experience preferred
3. Experience with Process Safety Management preferred
4. Strong leadership, coaching and interpersonal skills
5. Excellent verbal and written communication skills
6. Strong personal computer skills including Microsoft Office, Microsoft Project, Data Management, Statistical Process Control software; Ability to learn company specific software programs
7. AutoCAD experience preferred
8. SAP experience preferred
9. Good problem solving skills

**MAJOR ACCOUNTABILITIES & COMPETENCIES**

Engineering

- Develop and implement optimal, cost effective manufacturing processes and methods in accordance with product specifications and quality standards
- Provide project engineering support for Atchison Capital and Maintenance Projects
- Develop facility layouts, line design, process and material flows
- Develop, track and coordinate data collection and reporting
- Perform project execution activities including design, procurement, contractor management, change management, startup and commissioning support

Operations/Quality

- Optimize plant processes to reduce bottlenecks, improve process/product quality
- Provide timely engineering leadership to Operations, which includes guidance/training and technical assistance to operators, mechanics and less experienced supervisors to ensure safe and high quality production
- Identify and implement engineering solutions to improve process operations, including improvements in quality, capacity, uptime, rate, cost, safety, health and environmental
- Train management and operators on equipment, equipment operation and process
- Troubleshoot process and quality issues

SAP

- Support data entry and compilation for SAP documentation. Verify that SAP information is entered on time and is correct
- Coordinate with finance department for accuracy of accounting information for production

Shift Supervisor

- Manage hourly employees to achieve maximum production of top quality products in a safe and efficient manner
- Plan and organize shift activities, determining manpower requirements and manpower utilization necessary to meet desired goals
- Communicate and coordinate production requirements for assigned shift



#### **v. PHYSICAL REQUIREMENTS**

1. Lifting up to 50 lbs to shoulder height occasionally
2. Physical mobility: extensive walking, climbing, stairs, kneeling, stooping, sitting up to 100% of working hours
3. Standing for extended periods of time. Occasionally needs to stand for long periods, up to 6 hours
4. Physical dexterity: telephone, computer, electronic equipment, tools, machinery. Use of phone, fax, computer, and mechanical tools that require precision (welding, cutting, wrenches, lathes, etc.)
5. Occasional Driving of a vehicle
6. Sensory requirements: hearing, listening, smelling, touching, speaking, tasting, seeing, distinguishing colors up to 100% of working hours
7. Stationary working at a computer terminal or keyboard up to 6 hours per day
8. May be exposed to high heat and cold up to 100% of working hours.

<https://recruiting.ultipro.com/MGP1000MGPI/JobBoard/f759c588-339b-4e3d-9e2d-cf467675896e/OpportunityDetail?opportunityId=dc1ac2ea-8871-41b1-b902-c8dfb38d2504>