

**BYLAWS
OF
WESTERN SOUTH CAROLINA
SECTION
OF THE
AMERICAN INSTITUTE OF CHEMICAL ENGINEERS**

Article I

Jurisdiction

The boundaries of the Section shall be as approved by the Council of the American Institute of Chemical Engineers. These boundaries encompass the following counties in the state of South Carolina: Oconee, Pickens, Greenville, Spartanburg, Anderson, Cherokee, Union, Laurens, Abbeville, Newberry, Chester, and Lancaster.

Article II

Membership

Section 1. The membership of the Section shall be limited to FELLOWS, MEMBERS, ASSOCIATE MEMBERS, AFFILIATES, and STUDENT MEMBERS of the American Institute of Chemical Engineers, residing or engaged in business within the boundaries encompassed by the Section.

Section 2. Members of any of the Founder Societies (American Institute of Mining, Metallurgical and Petroleum Engineers; American Society of Civil Engineers; American Society of Mechanical Engineers; Institute of Electrical and Electronic Engineers) may become members of the Section for an indefinite period without applying for membership in the American Institute of Chemical Engineers by application in writing to the Section Secretary subject to approval of the Executive Committee of the Section.

Section 3. Nonmember chemical engineers (who are also not members of Founder Societies) may become Local Members of the Western South Carolina Section for a period not to exceed two years by application in writing to the Section Secretary subject to approval of the Executive Committee of the Section. During this period it is expected that Local Members will apply for one of the grades of membership in the American Institute of Chemical Engineers. Nothing in this Bylaw shall be construed as to prevent members from bringing nonmember guests to meetings of the Western South Carolina Section.

Section 4. A member in good standing of the Western South Carolina Section is one who qualifies under Sections 1 through 4 above and whose annual dues obligations as stated in Article III have been met.

Article III

Dues

Section 1. The fiscal year of the Section shall commence on January 1 and terminate on December 31.

Section 2. The dues for members of the Section for each year shall be determined by the Executive Committee of the Section.

Section 3. Student Members of the American Institute of Chemical Engineers shall not be required to pay dues to the Section.

Section 4. All regulations regarding payment of dues shall be made by the Executive Committee of the Section.

Article IV

Officers

Section 1. The officers of the Section shall be a Chair, a Vice Chair, a Secretary, a Treasurer, and such other officers, if any, as are deemed advisable. All officers must be FELLOWS, MEMBERS, or ASSOCIATE MEMBERS of the American Institute of Chemical Engineers and members in good standing of the Western South Carolina Section.

Section 2. The Chair or in his/her absence the Vice Chair or in his/her absence the Secretary or in his/her absence the Treasurer shall preside at all meetings of the Section.

Section 3. The Secretary shall keep a record of the Proceedings of the Section. He/she shall, under direction of the Chair, issue notices of meetings to the members. By the date set by the Council of the American Institute of Chemical Engineers, he/she shall file with the Member Activities Directorate, then communicated to Council, along with all other section reports.

Section 4. The Treasurer shall be charged with the collection and disbursement of funds as authorized by the Executive Committee. At the first Section meeting of each fiscal year, he/she shall present a financial report.

Section 5. The Chair and Vice Chair may not succeed themselves following a full term in office. The Secretary and Treasurer may serve two consecutive terms.

Article V

Elections

Section 1. All officers of the Section shall be elected by ballot at the Annual Meeting or by mail ballot under regulations prescribed by the Executive Committee and shall take office for terms as specified in Article IV, Section 5 or until their successors

are elected and take office. Immediately after the annual election the Secretary of the Section shall forward the names of the newly elected officers to the Member Activities Directorate of the American Institute of Chemical Engineers.

Section 2. Nominations for officers shall take place at the meeting previous to the Annual Meeting. Any Member is eligible to make nominations. The Secretary shall notify all members of the date of balloting and enclose proxy ballots for those unable to attend. Write-in candidates will be accepted. No proxies can be accepted after the Chair has started balloting. Only Members in Good Standing are eligible to vote.

Section 3. No member shall be eligible to hold more than one office at any one time.

Section 4. Should a vacancy occur in any office, the Executive Committee shall appoint some member of the Section to fill the unexpired term.

Article VI

Committees

Section 1. There shall be an Executive Committee consisting of the Officers of the Section, the retiring Chair, and two other members of the Section appointed by the Chair. The retiring Chair of the Section shall automatically become a member of the Executive Committee for one year. This committee shall meet at least twice a year at the call of the Chair of the Section, who shall serve as Chair of the Executive Committee. In his/her absence the Vice Chair, or in his/her absence the Secretary, or in his/her absence the Treasurer shall call and preside at such meetings. The Executive Committee shall be charged with the business of the Section. The minutes of the Executive Committee shall be read with the minutes of the Section at the regular meetings of the Section.

Section 2. There shall be a Program Committee, of which the Vice Chair of the Section shall serve as Chair.

Section 3. Such other committees as may be required shall be appointed by the Chair, with the approval of the Executive Committee.

Article VII

Meetings

Section 1. There shall be at least five meetings of the Section each year, preferably one each month from September through May, one of which shall be the Annual Meeting, to be held in April or May. The Executive Committee shall determine the date and place of the meetings.

Section 2. The Secretary shall send a notice of the meetings to all members at least one week in advance of such meetings.

Section 3. A quorum shall consist of 10 percent of the enrolled members of the Section.

Article VIII

Amendments

Section 1. All Bylaws of the Section shall be subject to alteration or repeal and new provisions not inconsistent with any provision of the Charter of the Section, with the Constitution of the American Institute of Chemical Engineers or any provisions of the law, may be made by the affirmative vote of not less than two-thirds of the members in good standing voting in respect thereof, given at an annual meeting or at any special meeting. The notice of the proposed alteration or repeal or of the proposed new addition shall be sent to members of the Section two weeks prior to such meeting. Proxies shall accompany said notice for members unable to be present a time of balloting and shall be returned to the Secretary who shall vote all proxies. All proxies, to be voted, must be received prior to the call-to-order of the meeting.

Section 2. All amendments to these Bylaws shall be subject to approval by the Council of the American Institute of Chemical Engineers.

Section 3. The Western SC Section shall have no authority to act for or in the name of the Institute, and the Western SC Section will have no authority to incur any financial obligation in the name of the American Institute of Chemical Engineers.