

EPC Operations Committee Meeting Minutes

Time: 10:30 - 1:30 pm

Date: 08/12/15

Location: Linde Office in Houston

Attendance: Richard Rolke, Daryl Bitting, David Dutschmann, Patty Summers, Vance Ham , Claire Cagnolatti, Alain Chepda, Andy Miller, John Spell, Mark Whitney & Jeff Edwards

Agenda:

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| 1) | Read Anti-trust statement | Richard |
| 2) | Discuss team leadership for coming year | all |
| 3) | Review Main committee highlights | Richard |
| 4) | Review Austin Operation's session feedback | Richard |
| 5) | topics/papers for Houston Operations session | all |
| 6) | Set next committee meeting timing | all |

Anti Trust Statement:

"No activity of the Committee shall involve the exchange, collection or dissemination of information among competitors for the purpose of bringing about or attempting to bring about any understanding or agreement, written or oral, formal or informal, express or implied, among competitors with regard to costs, prices or pricing methods, terms or conditions of sale, distribution, production quotas or other limitations, on either the timing, or volume of production, or sales, or allocation of territories or customers."

Meeting Minutes:

- Reviewed anti-trust statement
- Richard Role (chair) and Patti Summers (Co-chair) were re-elected again to lead the Operations committee for the coming year
- Reviewed main committee notes. Next conference set for Houston for April 10 - 13. Call for papers have gone out with deadline of Nov. 1st.
- Reviewed feedback from last year's conference. Attendance was very good with very positive feedback on the Operations session. All papers are now available for download off the EPC website.
- Group discussed possible papers and focus for next conference. Several possible papers are in the works. Discussed possible special tutorial topic or panel discussion. Expecting a large number of young engineers based on the conference location, so tutorial could be a good fit and will be easier for possible presenters to prepare. Will take-up again during next meeting. Expected need for only one session, but could change.
- Discussed possible new members from companies not represented; Shell, Williams
- Discussed next meeting timing and location. Attendance was very good, so agreement to have another in person session. Total will host.
- Reviewed following papers and forwarded feedback to the authors
 1. Furnace Burner Management Implementation - Total
 2. Tutorial on Acetylene Converter - Total
 3. Tutorial topic - Dow
 4. UOP tutorial - Patti

PERSONAL AND CONFIDENTIAL

Follow-up actions:

- Schedule next Operations meeting - Richard (done)
- Confirm next location - Alain Chepda (done)
- Follow-up on possible papers - Alain Chepda (done)
- Solicit possible papers from each work group - all
- Review past paper requests for possible new papers - Richard
- Solicit new members from companies not represented - Richard
- Solicit Williams for a team member - Claire

Next Operations session: Sept. 29th 10:30 - 1:30 at Downtown Total Houston office

EPC Schedule:

April 10th - 13th EPC Conference Houston