

## **EPC Operations Committee Meeting Minutes**

Time: 1:00 - 2:00 pm

Date: 7/24/19

Location: Virtual

Attendance: Joe Bell, Richard Rolke, Jagdish Prajapati, Daryl Bitting, Claire Cagnolatti, Patty Summers, Carl Harry, Muhammad Imran, Allan Hatami, Jenny Heinlein, Tho Tran, Ryan Chun

### Agenda;

- Anti-Trust statement - Patty-
- Introduction of new members: Ryan Chun Evonik, Juan Ibieta Shell
- Request for new volunteers for Chair/Co-chair roles Committee and Sessions
- Review 2019 Conference feedback/Attendance
- Review of main Committee notes/inputs
- Kick off discussion for EPC 2020 – Houston, TX
- Next meeting

### Anti-Trust Statement:

“No activity of the Committee shall involve the exchange, collection or dissemination of information among competitors for the purpose of bringing about or attempting to bring about any understanding or agreement, written or oral, formal or informal, express or implied, among competitors with regard to costs, prices or pricing methods, terms or conditions of sale, distribution, production quotas or other limitations, on either the timing, or volume of production, or sales, or allocation of territories or customers.”

### Meeting Minutes:

- Reviewed anti-trust statement
- Introductions: Ryan from Evonik and Juan from Shell (who was absent due to an unexpected work conflict; we welcomed him just the same)
- Chair & Co-Chair roles – we discussed that we have these roles for both the committee as well as the conference sessions and reviewed the responsibilities. Jagdish would like to continue his co-chair role. Patty will remain as Chair if no one else desires the role. Jenny H expressed interest to increase her committee activity. She and others will consider these roles and reach out to Patty, Jagdish or Richard off line.
- 2019 Conference feedback – Operations session was well attended with overall good feedback. Need to watch mixing tutorials with other operational papers as the technical depth reached in each type varied. In Houston, there will be the opportunity for a separate tutorial session which may help manage expectations of the papers.
- Main Committee: Richard reported that during the main committee meeting the Technology Sub-Committee expressed interest in doing a joint tutorial session with a focus on “Return to Operations”. We agreed this is a good topic and would consider this proposal.
- Kick off discussion. As the first meeting for this upcoming conference we talked about many different possibilities, including start-up tutorials, trouble shooting using power scanning, the engineer & operator working relationship. Claire volunteered to work with Patty to determine if any of the major Engineering houses might be interested in commissioning training or some general do’s and don’ts during start-up.
- Everyone is to help seek good papers within their own companies.

Next Meeting:  
August 28, 2019 1:00pm

Follow-up Actions:  
- Seek interesting papers

**EPC Schedule:**

Future conferences:

2020 Houston - Hilton Americas/GRB (March 29 – April 2)

2021 Dallas

2022 Florida?

2023 Houston

2024 San Antonio or New Orleans