

## EPC MAINTENANCE & RELIABILITY SUBCOMMITTEE MEETING

Location: Web-Ex

Date: Wednesday, October 7, 2020

**Minutes Written By:** Linda Robinson

**MEMBERS ATTENDING** (*all by WebEx*):

Linda Robinson (KnightHawk Engineering)

Wei Sun (Arvos)

Sanjeev Kapur (APEX)

Tom Garza (CPChem)

Kenneth Kirkham (E2G)

Shailendra Inamdar (Linde)

John Weikel (BASF)

Mark Kars (Becht)

Michael Pelton (LyondellBasell)

Jimmy Cleavinger (CPChem)

The meeting was hosted by Linda Robinson via WebEx and was called to order at 9:04 AM CST.

**Proceedings:**

- I. Read Anti-Trust Statement
- II. Reviewed Agenda
- III. Review and approval of August 10<sup>th</sup>, 2019 Minutes of Meeting
  - a. Minutes were reviewed. The spelling of a name was corrected, and "CST" was appended to the call to order and adjournment times noted.
  - b. Motion to accept minutes as corrected by John Weikel with 2<sup>nd</sup> by Mark Kars & no objections.
- IV. Safety moment

Linda reminded/alerted the attendees to the presence of a major hurricane (Hurricane Delta) currently in the Gulf of Mexico, which is forecasted to make landfall later this week along the gulf coast. Everyone potentially affected was encouraged to heed warnings/orders from local officials, advice from weather experts, and the inclement weather policies of their respective work organizations.
- V. Review of Membership List

The membership list was reviewed and the following task items were assigned:

  - a. It was noted the sub-committee does not currently have a member from Dow Chemical. Wei Sun indicated he would reach out to a contact.
  - b. It was noted the sub-committee does not currently have a member from Flint Hills. Linda Robinson, John Weikel, and Jimmy Cleavinger all offered to reach out to various contacts.
  - c. Sanjeev Kapur indicated he would reach out to the main committee members for the new Shintech and Axiall facilities in Louisiana to inquire about potential members for this sub-committee.

VI. 2020-2021 Sub-committee Officers

The following members were confirmed for 2020-2021 sub-committee officers

- Committee Chair – Linda Robinson
- Committee Co-Chair – Dane DeRouen
- Session Chair – Wei Sun
- Session Co-Chair – Tom Garza

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Sanjeev Kapur will continue as our liaison with the EPC Main Committee

VII. Feedback from the 2020 EPC M&R Session

Both Mark Karrs and Sanjeev Kapur shared that they had not yet received feedback or attendance information from the 2020 session.

VIII. Dates and Info for 2021 EPC

9/11/2020 – Call for Abstracts Opens

11/20/2020 – Call for Abstracts Closes

12/13/2020 – Accept/Reject Abstracts

4/18/2021-4/22/2021 – EPC in Dallas, TX

These dates are those set by the Main Committee, and it was noted that, as in years past, it is best if the sub-committee targets dates prior to these final dates to provide schedule margin.

Final decisions regarding the nature of the 2021 EPC (i.e., in-person, virtual, hybrid) are still pending from the Main Committee

IX. Topics & Themes for 2021 EPC - Houston

- The 2020 Paper Topic List was reviewed and updated for the 2021 session. Papers presented during the 2020 session were removed, and papers that had been deferred were reviewed for viability for the 2021 session.
- Notes/edits on the potential paper topics are contained in the (embedded) spreadsheet.



2021 Maintenance  
Reliability Session T

- A primary theme for 2021 is developing as Furnaces. Paper topics related to this theme have been highlighted in yellow in the embedded spreadsheet above.

X. Next Meeting

Wednesday November 4, 2020 – Location: Webex

XI. Meeting Adjourned @ 10:34AM