

Ethylene Producers' Committee Meeting Minutes – December 10th, 2020

Following are the minutes of the December 10, 2020 meeting of the Ethylene Producers' Committee (EPC) held virtually.

Minutes prepared by Mark Schmidt.

1. Attendance

Present – Richard Beleutz, Jake Berret, Daryl Bitting, Toby Darbonne, Jose de Barros, Bala Devakottai, Jeff Edwards, Dan Euhus, David Gent, KJ Han, Sanjeev Kapur, Aivars Krumins, Ravi Lal, Alex Michinel, Jennifer Port, Walter Postula, Richard Rolke, Mark Schmidt, Micheal Smith, Michael Tallman, Yong Wang, Mark Whitney, and Tim Zygula

Not present – Jeff Elam, Jeff Nichols, John Zylks

The updated EPC member contact list appears in **Attachment A1**.

[The contact list also includes attendance records since 2008. The attendance records are utilized by the Nominating committee in accordance with Bylaw Article III, Section 6]

Members please check your information on the Contact Info sheet in Attachment A1 and send any/all updates to Mark Schmidt.

2. Call To Order:

Richard Beleutz called the meeting to order at 5:35 pm. Mark Schmidt read the Antitrust Statement:

“No activity of the Committee shall involve the exchange, collection or dissemination of information among competitors for the purpose of bringing about or attempting to bring about an understanding or agreement, written or oral, formal or informal, express or implied, among competitors with regard to costs, prices or pricing methods, terms or conditions of sale, distribution, production quotas or other limitations on either the timing or volume of production or sales, or allocation of territories or customers.”

The meeting agenda was published in advance and appears in **Attachment A2**.

3. Five Minutes on Safety:

By KJ Han

The safety presentation “Transmitter Failure Prevention” appears in **Attachment A3**.

4. Approval of Previous Meeting Minutes:

Mark Schmidt sent out the “final” minutes of the October 15th meeting. Sanjeev Kapur made a motion to approve and Mike Tallman seconded. All approved.

5. Treasurer's Report:

Bala Devakottai presented the current EPC finances. The report is given in **Attachment A4**.

2021 dues will be \$1050, however due to lower costs associated with the 2020 virtual conference, an amount to be determined will be deducted for each members dues. In discussion the members agreed to principles for how the deduction will be calculated. Hold back \$10,000 in the general fund, allow \$5000 for 2020 and 2021 speaker recognition, allow for 5 in person meetings in the 2021-22 cycle, allow for other potential offsets, and return the balance.

ACTION: Bala to determine deduction for 2020 and send to Rick by next week so he can issue the membership letter.

6. Nominating Committee

Nominating committee no report. No activity since last meeting.

7. 2021 Conference Planning/Status

Rick reported on the status of the 2021 conference. AIChE has notified EPC the conference will be virtual. EPC will work with AIChE to seek improvement opportunities for the 2021 virtual conference.

ACTION: Rick to form small committee to work with AIChE, hold EPC pre-meeting week of 12/14 if possible. Members: Beletz, Schmidt, Whitney, Berret Complete.

Keynote speaker has been lined up. Lyondell Exec. VP Ken Lane, topic to be determined.

8. Program Chair/ Co-chair Report

Mark Whitney provided the update. Open discussion with members about sponsors for 2021's virtual conference. 2020 was not effective for sponsors, need to work with AIChE to improve sponsor interactions. See **Attachment A5** for details.

9. Break

10. Subcommittee Reports

Safety – (Jake Berret) One session. 7 abstracts, feel good about all, session is full.

Environmental – (Richard Beleutz) One session. Had 4 abstracts, now have one. 1 withdrawal, 1 moved to Fundamentals, 2 others dissolved. Needing papers, Shell paper in Operations Reduced Furnace Emissions to be move to Env., Technip has a paper to add, Oxychem has 2 potential papers.

Operations – (Richard Rolke) 5 abstracts, 9 potential papers, 4 solid, committee meets next week.

Maintenance & Reliability – (Sanjeev Kapur) 7 abstracts in hand, 5 have been picked, will be voting on which paper will be the 6th.

Technology & Fundamentals – (Michael Tallman) Three sessions focused on the following topics:

Fundamentals – 9 abstracts, picked the 6 for the session, transferred 2 (operations & AIChE)

Tutorial for Distillation – Joint session with Kister, 5 abstracts, 3 may not participate in a virtual meeting.

Start Up / Commissioning Issues for Large Crackers (potential joint with operations committee) – 5 abstracts, good session.

Industry 4.0 – (Richard Rolke) No update.

Rotating Equipment – (Mike Tallman) – 7 abstracts for 2 sessions, to be split, then looking to add panel session.

Feedstock – (Mark Whitney) 8 abstracts, meeting next week to select.

11. Knowledge Management

Proposal from Mike Tallman to waive Omnipress dues for 2021.

Sanjeev contacted Phillip James to help produce a tutorial on Butadiene Popcorn Polymer. He agreed and EEPCC also agreed to coordinate its development.

12. Old Business

ACTION: Mark S. to schedule dates for 2021-22 meeting cycle. Send to Bala by 12/18/2020. Complete.

ACTION: Rick to send 2021 Dues note by 12/18/2020. Complete.

13. New Business:

No new business discussed.

14. Review Action Items List

Action item list with new actions.

See action item summary listed on the table at the end of this document.

Next Meeting:

The next meeting

Future Meeting date: virtual at 5:30 pm.

February 11, 2021

2021 EPC Conference:

Virtual (Dallas)

Conference April 18-22, 2021

Future conferences:

2022 San Antonio

2023 Houston

2024 New Orleans

15. Adjournment:

Richard Beleutz adjourned the meeting at 7:55 pm.

ACTIONS SUMMARY

ITEM	BY	WHEN
Provide comment to Aivars regarding EPC Timeline issued in December, fill in blanks (if known)	All	June 2021
Richard Rolke will follow-up with AIChE to get legal advice on how to deal with future requests from CSB or other parties outside of the EPC.	Richard Rolke	June 2021
Review the desire for sponsors at EPC reception for future conferences at the first committee meeting for the 2022 Conference. (Moot if virtual)	Mark Whitney	December 2021
Work with AIChE to agree upon WI-Fi sponsor clauses for 2022. (Moot if virtual)	Mark Whitney	December 2021
Bala will purchase a projector for the next in person meeting	Bala Devakottai	June 2021
Bala will continue the follow-up with aligning the EPC names and addresses on file at the bank and state	Bala Devakottai	June 2021
All members to provide Mike Tallman with a 2 nd responsible person for your company contact for the OmniBooks site	All	June 2021
Develop recommendation to reduce bank fees	Bala Devakottai	February 2021
Bala to send invoice to Aivars for 2020 dues.	Bala Devakottai	December 2020
If 2021 is virtual, how do we recognize speakers (both 2020 and 2021 conferences)	Richard Beleutz	February 2021