**Award Requirements**

1. Student must be a senior in the Chemical Engineering Department at their university expected to graduate this calendar year.
2. Student is ranked in the top ten of their class in the Chemical Engineering Department at their university, with a minimum GPA of 3.75.
3. They are a member of their student AIChE chapter.
4. Their planned career path is one in support of the chemical and related technology industries.
5. They will be available for a short interview, in person or by phone, with a member of the AIChE St. Louis Section by request.
6. A pattern of activity in their Student Chapter and the Local Section of AIChE is preferred, but not required.
7. A first and second runner-up candidate should be provided, along with unofficial transcripts for all three candidates.

Should no students meet the above requirements, nominations of members of the AIChE student chapter that partially meet the above requirements will be accepted.

**Chapter Guidelines**

* The Local Section Student Liaison will deliver these requirements, along with the Student Awards Sheet, to the Professor representing each university that will make a decision on what student will receive the award.
* The Student Liaison will work with the Corporate Sponsors to collect funds and keep them informed of the status of the award (e.g. who is selected each year, changes to the program, etc.). The Student Liaison will work with the other Local Section Officers to secure new sponsors and maintain the agreements with the existing sponsors.
* The Student Liaison will prepare the plaques and award checks.
* The Treasurer, with the help of the Student Liaison, will keep a record of these transactions.
* The Corporate Sponsors will be given the option to present the awards to the students. If they decline, the Section Chair or Student Liaison will present the award.
* If a student that is receiving an award cannot attend, an attempt will be made to have them present virtually (e.g., via Zoom). If this is not possible, then the Student Liaison will accept the award on their behalf and mail their award to them after the ceremony. Any student that cannot attend should be interviewed to affirm the situation.
* The Section reserves the right to change these criteria in future years without notification to any institution. Any changes that will affect the agreements with corporate sponsors require notification of eminent changes to the sponsor and a review of any standing agreements between the company and Section.

**Award Nomination Sheet**

*Return completed nomination sheet, along with unofficial transcripts for the nominees, to the AIChE St. Louis Section Student Liaison (Emily Ahlemeyer, eaahlemeyer@burnsmcd.com)*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Preferred Winner | 1st Runner Up | 2nd Runner Up |
| Student’s Name |  |  |  |
| Planned Graduation (Mo/Year) |  |  |  |
|  |  |  |  |
| GPA |  |  |  |
| Rank in ChE Class |  |  |  |
| Rank in Grad. Class |  |  |  |
|  |  |  |  |
| AIChE Student Member (Yes/No) |  |  |  |
| AIChE Officer Position(s) |  |  |  |
| AIChE Student Competitions |  |  |  |
| Other Student Organizations |  |  |  |
| Notable ChE Accomplishments  (include internships) |  |  |  |
|  |  |  |  |
| Honorary Societies |  |  |  |
| Double Major (if any) |  |  |  |
| Minor (if any) |  |  |  |
| Career Goal (Industry/Advance Degree) |  |  |  |
| Student’s Phone Number |  |  |  |
| Other Faculty Comments  *(e.g., if preferred winner has lower class rank than other nominees, explain why is preferred candidate)* |  |  |  |