

Please fill out this form and submit it to edu@aiche.org.

Contact Information

Today's Date:

Name of Individual Submitting Proposal

Title: Company:

Address:

City: State: Zip:

Email: Phone Number:

Proposal

In a few sentences, please describe the proposed program's content. Please make sure to include if this proposal is for a webinar (typically one hour in duration), a face to face course (1 to 4 days) or an eLearning course (8, 10, or 12 hours). In the case of a course, please include an outline:

Please categorize the content level.

Fundamental Intermediate Advanced

Please suggest a title:

Who is the target audience? Briefly describe and also list "Who Should Attend."

What will the audience learn? What will they be able to do after the program that they couldn't do before?

Recommended Speakers

Please indicate the proposed Speaker(s) for this program. Please attach a biography or resume for each and list prior speaking and teaching experience.

Speaker #1

Name: _____

Title: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

AIChE Member? _____ Yes _____ No

Prior experience: _____

Speaker #2

Name: _____

Title: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

AIChE Member? _____ Yes _____ No

Prior experience: _____

Speaker #3

Name: _____

Title: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

AIChE Member? _____ Yes _____ No

Prior experience: _____
