

# Rules, Criteria, and Submission Requirements for Donald F. and Mildred Topp Othmer Scholarship Award

It's important to read and understand the following before submitting your application for this award. Incomplete or unqualified applications will not be accepted.

**The deadline to submit this application form is June 15, 2014.**

**The online application is available at:**

<http://www.aiche.org/community/awards/donald-f-mildred-topp-othmer-national-scholarship-awards>

## Rules and criteria governing this award

1. Only one nomination will be accepted from each AIChE Student Chapter or Chem. E. Club. In the event that there is more than one qualified member of a student chapter or club, the advisor must select using the criteria below, which member to nominate.
2. Applicants must be AIChE national student members at the time of the nomination and undergraduates in Chemical Engineering during the 2014 – 2015 academic years. Nominees must have completed approximately 50% of their degree requirement at the start of the 2013-2014 academic years (i.e. junior standing in chemical engineering in a 4 year program or equivalent for a 5 year co-op program). The chapter advisor may nominate a student who will complete the chemical engineering baccalaureate degree requirements in mid year (i.e. after one semester or one or two quarters), but such nominees, if selected, will receive prorated awards.
3. Nomination **must** be made by the Student Chapter Advisor
4. Selection of winners will be based on the following criteria:
  - a) The applicant's academic record.
  - b) The applicant's participation in AIChE Student Chapter and other professional activities as outlined by the Student Chapter advisor in his/her nomination letter.
  - c) The support of the nominee by the Student Chapter Advisor.
  - d) Applicant's career objectives and plans as outlined in his/her career essay.
5. Cash awards totaling \$15,000 will be made for use during the 2014-2015 academic year; individual awards for the full academic year will be \$1,000. Awardees will be notified by October 1, 2014.

## Instructions for submitting an application

A complete application for the 2014-15 AIChE Donald F. and Mildred Topp Othmer Scholarship Award will contain a copy of each of the following items (each letter should contain an original signature to be scanned and uploaded). All applications are submitted [online](#).

### From the student:

A completed application form submitted online.

A statement from the nominee not to exceed 300 words, outlining his/her career plans and objectives in chemical engineering and including, but not limited to, the following:

- Immediate plans after graduation and area(s) of Chemical Engineering of most interest
- Long range career objectives

Unofficial transcript.

### From the college:

A letter of recommendation from the AIChE student chapter advisor, containing, but not limited to, the following:

- Verification of nominee's GPA and projected completion date.
- An evaluation of the student's academic performance and participation in AIChE Student Chapter and other professional activities.

E-mail: [awards@aiiche.org](mailto:awards@aiiche.org) (subject line: Donald F. and Mildred Topp Othmer Scholarship Award)

For assistance, please contact AIChE Awards Administrator, Email: [awards@aiiche.org](mailto:awards@aiiche.org).