

June 4, 2015

Tom,

This note is to serve as documentation of the results of the financial transaction audit I performed on June 3, 2015. I observed the following:

- Record keeping performed in Quicken instead of ledger since May 31, 2014
- Quicken balances for checking account (general fund + knowledge management fund) and CD matched the bank statements
- No irregularities noted

Kind regards,  
Walter

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